

**Hyde County Board of Commissioners**  
**AGENDA ITEM SUMMARY SHEET**

**Meeting Date:** February 5, 2018  
**Presenter:** Chairman Earl Pugh, Jr.  
**Attachment:** No

**ITEM TITLE:** OPENING

**SUMMARY:** Call to Order  
Opening Prayer  
Pledge of Allegiance

**Hyde County Board of Commissioners  
AGENDA ITEM SUMMARY SHEET**

**Meeting Date:** February 5, 2018  
**Presenter:** Chairman Earl Pugh, Jr.  
**Attachment:** Yes

**ITEM TITLE:** CONSIDERATION OF AGENDA

**SUMMARY:** Attached is the proposed Agenda for the February 5, 2018 Joint Board of Education Meeting and the Regular Meeting of the Hyde County Board of Commissioners.

**RECOMMEND:** Review, Amend and Approve.

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**Motion Made By:** ☐ Earl Pugh, Jr.  
☐ Barry Swindell  
☐ Dick Tunnell  
☐ Ben Simmons  
☐ Tom Pahl

**Motion Seconded By:** ☐ Earl Pugh, Jr.  
☐ Barry Swindell  
☐ Dick Tunnell  
☐ Ben Simmons  
☐ Tom Pahl

**Vote:** ☐ Earl Pugh, Jr.  
☐ Barry Swindell  
☐ Dick Tunnell  
☐ Ben Simmons  
☐ Tom Pahl



# **AGENDA**

## **HYDE COUNTY BOARD OF COMMISSIONERS' AND BOARD OF EDUCATION JOINT MEETING**

**MONDAY, FEBRUARY 5, 2018 – 4:00 PM  
OCRACOCK SCHOOL**

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The Hyde County Board of Commissioners will participate in a joint meeting with the Board of Education on Monday, February 5, 2018 at 4:00pm at Ocracoke School.

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# **AGENDA**

## **HYDE COUNTY BOARD OF COMMISSIONERS' REGULAR MEETING**

**MONDAY, FEBRUARY 5, 2018 – 6:00 PM  
OCRACOCK COMMUNITY CENTER  
AND HYDE COUNTY GOVERNMENT CENTER**

### **CALL TO ORDER**

### **CONSIDERATION OF AGENDA**

### **CONSIDERATION OF MINUTES**

1) January 8, 2018 – Regular Meeting Minutes

### **PUBLIC HEARINGS (none)**

### **PRESENTATIONS**

1) Trillium Health Resources Annual Report ..... Dave Peterson

### **EMPLOYEE RECOGNITION**

### **PUBLIC COMMENTS**

<p>Public Comments are a time for the public to make comments to the County Commissioners. Comments should be kept to three (3) minutes or less and comments should be directed to the entire Board and not to individual members, the staff or to other members of the public. Comments requesting assistance will typically be referred to the County Manager for follow-up or for Board action at a future meeting.</p>
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## ITEMS OF CONSIDERATION

### 1) Resolution-Ordinance-Proclamation

- a. Resolution – Acknowledging the Execution and Delivery by The Hyde County Board of Education of a Guaranteed Energy Savings Contract ..... Dr. Latimore
- b. Resolution Opposing Redefining Commercial Fishermen ..... Kris Noble
- c. Resolution Supporting Liberty Home Care VII, LLC's Certificate of Need ..... Mgr. Rich
- d. Project Budget Ordinance for Farmland Preservation Grant Award ..... Daren Hubers
- e. Resolution In Favor of the Proposed Changes to the NC Black Bear Hunting Regulations ..... Mgr. Rich
- f. Resolution Opposing Proposal to Reduce Off-Season Ferry Runs and Increase of Fares on Tolled Ferries ..... Mgr. Rich
- g. Letter of Support for DOT Survey of Hatteras Inlet ..... Comm. Paul

### 2) Appointment

- a. Hyde County Airport Advisory Board ..... Jane Hodges
- 3) Awarding of Airport Farm Contract ..... Jane Hodges
- 4) FY2017-2018 Budget Calendar ..... Corrinne Gibbs
- 5) CDBG-DR Approval ..... Kris Noble

## BUDGET MATTERS

- 1) Register of Deeds - Longevity Overage
- 2) Legal - Delinquent Tax Collection
- 3) Administration - Telephone
- 4) Solid Waste - Ocracoke Site Improvements
- 5) Social Services - LIEAP
- 6) Health - Child Health – Medical Supplies
- 7) Soil & Water - Education & Training
- 8) Emergency Management - Contract Services

## **MANAGEMENT REPORTS**

The Commissioners and County Manager will share with the public their various activities and ideas for continuous improvement of government services to the citizens.

## **PUBLIC COMMENTS**

The public is invited to use this time to make comments to the County Commissioners on items discussed during this meeting and/or matters not discussed earlier in the meeting.

**CLOSED SESSION** (discussion and possible action if required)

**ADJOURN**

## **SUPPLEMENTAL INFORMATION**

### **Department Reports**

- 1) Tax Department (requires signature)
- 2) Inspections
- 3) Human Resources
- 4) IT Department
- 5) Health Department
- 6) Department of Social Services
- 7) Senior Center
- 8) Soil & Water
- 9) Cooperative Extension

### **Informational Items**

- 1) Beaufort County – Resolution Opposing a Change from the Election of Judges to the Selection of Judges
- 2) Durham – Resolution Opposing a Change From the Election of Judges
- 3) Davison County – Resolution Opposing a Change From the Election of Judges
- 4) Dare County – Resolution Opposing Any Change in the Definition of a Commercial Fishing Operation
- 5) Pungo Living Article – Area Rallies Around Family Who Lost Home In Fire
- 6) Public Notice of Possible Quorum
- 7) Reed Whitesell Obituary

**Hyde County Board of Commissioners  
AGENDA ITEM SUMMARY SHEET**

**Meeting Date:** February 5, 2018  
**Presenter:** Lois Stotesberry, Clerk  
**Attachment:** Yes

**ITEM TITLE:** CONSIDERATION OF MINUTES

**SUMMARY:** Attached are the January 8, 2018 Regular Meeting Minutes of the Hyde County Board of Commissioners.

**RECOMMEND:** Review, Amend and Approve.

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Motion Made By: ☐ Earl Pugh, Jr.  
☐ Barry Swindell  
☐ Dick Tunnell  
☐ Ben Simmons  
☐ Tom Pahl

Motion Seconded By: ☐ Earl Pugh, Jr.  
☐ Barry Swindell  
☐ Dick Tunnell  
☐ Ben Simmons  
☐ Tom Pahl

Vote: ☐ Earl Pugh, Jr.  
☐ Barry Swindell  
☐ Dick Tunnell  
☐ Ben Simmons  
☐ Tom Pahl

**Regular Meeting Minutes**

**Board of County Commissioners  
Hyde County**

**Tuesday, January 9, 2018**

After opening prayer Chairman Earl Pugh, Jr. called the Regular Meeting of the Hyde County Board of Commissioners to order on Tuesday, January 9, 2018, in the Hyde County Government Center, Multi-Use Room, and the Ocracoke Community Center using electronic conferencing equipment. The regularly scheduled Monday, January 8, 2018 meeting was rescheduled due to inclement weather conditions.

The following members were present on the mainland: Chairman Earl Pugh, Jr.; Commissioners Ben Simmons; Attorney Fred Holscher; Assistant County Manager Kris Noble; Clerk to the Board Lois Stotesberry; IT Director Donnie Shumate; and, members of the public.

Commissioner Tom Pahl; County Manager Bill Rich; and, members of the public were present on Ocracoke.

Vice-chairman Barry Swindell and Commissioner Dick Tunnell were absent.

**Consideration of Agenda:**

Commissioner Simmons moved to approve the January 9, 2018 Board of Commissioners Regular Meeting Agenda as presented by the Clerk with addition of Item No. 8 – Waterfowl Issues. Mr. Pahl seconded the motion. The motion passed on the following vote: Ayes – Pugh, Pahl and Simmons; Nays – None; Absent or not voting – Swindell and Tunnell.

**Consideration of Minutes:**

**December 4, 2017 – Organizational Meeting**

Commissioner Pahl moved to approve the December 4, 2017 Hyde County Board of Commissioners Organizational Meeting Minutes as presented by the Clerk. Mr. Simmons seconded the motion. The motion passed on the following vote: Ayes – Pugh, Pahl and Simmons; Nays – None; Absent or not voting – Swindell and Tunnell.

**December 4, 2017 – Regular Meeting**

Commissioner Simmons moved to approve the December 4, 2017 Hyde County Board of Commissioners Regular Meeting Minutes as presented by the Clerk with verbiage added on Page 1 – Line 36 – *Commissioner Pahl supports the concept of Marsy's Law but is opposed to the portion of information to make this a part of the Amendment to the North Carolina Constitution*, on Page 2 – Line 21 – *Commissioner Pahl asked that job opportunities be made available to Hyde County residents*, and on Page 4 – Line 24 – *Commissioner Pahl requested the Airport Advisory Committee prepare and present a business plan to the Board of Commissioners*. Correction was made on Page 3 – Line 8 – Mr. Simmons Swindell seconded the motion and on Page 5 – Line 19 - \$250 million thousand grant funding. Mr. Pahl seconded the motion. The motion passed on the following vote: Ayes – Pugh, Pahl and Simmons; Nays – None; Absent or not voting – Swindell and Tunnell.

**December 12, 2017 – Joint Meeting**

Commissioner Pugh moved to approve the December 12, 2017 Joint Hyde County Board of Commissioners and Hyde County Board of Education Meeting Minutes as presented by the Clerk. Mr. Simmons seconded the motion. The motion passed on the following vote: Ayes – Pugh, Pahl and Simmons; Nays – None; Absent or not voting – Swindell and Tunnell.

**Recognition:**

Chairman Pugh presented retiring County Attorney Fred Holscher with a plaque of appreciation for his years of dedicated service to Hyde County.

Attorney Holscher is retiring after practicing law the past 45 years.

Natalie Wayne, Cooperative Extension Director, her staff and Daniel Brinn, Water and Flood Control Coordinator designed and fabricated the engraved cedar plaque.

**Presentations:**

**DMA-LEG Requirement SL 2017-57-Sec.11H.15.21.222**

Laurie Potter, DSS Director, presented update on proposed legislative requirements that (DMA) will address concerning the responsibility of Counties concerning Medicaid determination errors. Ms. Potter referenced:

§ 108A-70.47. (a) Medicaid eligibility determination processing accuracy standards. The Department shall require county departments of social services to comply with quality assurance minimum standards set forth in rule. The quality assurance standards shall be based upon best practices and shall be developed by the Department in consultation with the State Auditor.

**SUPPORT IMPROVEMENT IN THE ACCURACY OF MEDICAID ELIGIBILITY DETERMINATIONS**

SECTION 11H.22.(g) – The Department of Health and Human Services shall design and implement a training and certification program for caseworkers utilizing North Carolina Families Accessing Services Through Technology (NC FAST). The training and certification program shall be available on a statewide basis, and the Department shall provide training to caseworkers at county departments of social services at a location within reasonable travel distance from the county departments of social services multiple times per year. No later than 18 months after the Department has implemented the training and certification program, the Department shall require all caseworkers inputting data or making determinations for eligibility for State programs through NC FAST to be certified. A certification may last no longer than three years before an individual is required to be recertified. The Department may adopt and amend rules to implement this training and certification program.

DSS Director Potter will be asking for a Quality Control employee position in the FY2018/2019 Budget.

No action required at this time.

**Wireless Telecommunications Facilities**

Donnie Shumate, IT Director, presented requests from Network Building & Consulting, LLC (NB&C) represented by Project Manager, Drew Patterson-Consultant for TowerCom, LLC, to construct and operate two 300-foot guyed telecommunications towers for T-Mobile. One of the towers will be on a 35-acre parcel located on the east side of the intersection of US Hwy 264 and Rose Bay Turnpike. The second tower will be on a 60x60 acre parcel located at 4711 NC 45 N, Pantego, NC.

Commissioner Simmons moved to approve request to construct and operate a telecommunications tower for T-Mobile located at Hyde Park Canal, 4711 NC 45 N, Pantego, NC. Mr. Pahl seconded the motion. The motion passed on the following vote: Ayes – Pugh, Pahl and Simmons; Nays – None; Absent or not voting – Swindell and Tunnell.

Commissioner Simmons moved to approve request to construct and operate a telecommunications tower for T-Mobile located at the intersection of US HWY 264 and Rose Bay Turnpike. Mr. Pahl seconded the motion. The motion passed on the following vote: Ayes – Pugh, Pahl and Simmons; Nays – None; Absent or not voting – Swindell and Tunnell.

**Public Comments:**

There being no comment from the public, Chairman Pugh continued the meeting.



1 **Items of Consideration:**

2 **Project Budget Ordinance for Farmland Preservation Grant Award**

3 Daniel Brinn, Water and Flood Control Coordinator, presented for Commissioner approval *Project Budget Ordinance*  
4 *– North Carolina Department of Agriculture & Consumer Services through the Agricultural Development and*  
5 *Farmland Preservation Trust Fund Program Grant Cycle X* on behalf of J. W. and Kathy G. Spencer. Mr. Brinn  
6 reported a grant application was made through the Hyde Soil & Water Conservation District on behalf of landowners  
7 J. W. and Kathy G. Spencer to place 210 acres of farmland in a Farmland Preservation Conservation Easement. This  
8 farm will remain an agriculture producing farm.

9 Commissioner Simmons questioned a previous easement request similar to this and stated he is highly upset.

10 After discussion, the Project Budget Ordinance for Farmland Preservation Grant Award was tabled until the next  
11 regularly scheduled Hyde County Board of Commissioners meeting on February 5, 2018. Hyde Soil & Water Board  
12 will be invited to attend the meeting to discuss this item further.

13 **Appointment to North Carolina Rural Fire District 2018 Board of Trustees – Engelhard VFD**

14 Kris Noble, Assistant County Manager, reported the Firefighter's Relief Fund (FRF) program is designed to  
15 financially assist firefighters in the event of In-Line of Duty injury or death. It may also be used for supplemental  
16 retirements, educational benefits and to purchase other insurance/pension plans.

17 Chief Tony Spencer requests appointment of two Engelhard Fire Department Directors to the department's Relief  
18 Fund Board of Trustees (to replace two individuals who no longer have any affiliation). Current FRF trustees are  
19 Jeff Farrow, Larry Weston and Ike Wyant. Nominees are Troy Hodges, Chairman and Beadie Gibbs, Director.

20 Commissioner Simmons moved to appoint Troy Hodges (Chairman) and Beadie Gibbs (Director) to serve on the  
21 Engelhard Volunteer Fire Department Relief Fund Board of Trustees. Mr. Pahl seconded the motion. The motion  
22 passed on the following vote: Ayes – Pugh, Pahl and Simmons; Nays – None; Absent or not voting – Swindell and  
23 Tunnell.

24 **Fire Department Matching Grant**

25 Kris Noble, Assistant County Manager, reported on behalf of the Hyde County Volunteer Fire Departments, Chief  
26 Tony Spencer requests consideration for the continuation of matching grant funds of \$10,000.00 (each department)  
27 for the North Carolina Volunteer Fire Fund Grant in the upcoming fiscal year. For Hyde County departments, a 25%  
28 match is required and the \$10,000.00 becomes \$40,000.00. This past year, the use of county matching funds made  
29 a significant difference in the ability of the departments to begin to modernize equipment.

30 The OSFM Grant, enacted by NCGS 58-87, is funded from a small portion of all fire insurance premiums paid in  
31 North Carolina. Funds must be expended as laid out IAW the NCGS and the NC Administrative Code, therefore any  
32 funds not obtained locally will simply go to other counties (arguably in less need). Our departments score very highly  
33 based upon a matrix of the following criteria, making it an almost guaranteed award: 1) number and age of vehicles,  
34 2) population served, 3) county per capita income, 4) source of department funding, 5) money on hand, 6) protective  
35 equipment requested, 7) vehicles requested, 8) miscellaneous equipment requested, 9) capital improvements  
36 requested, and 10) current fire insurance rating.

37 The timeline for the grant is to open in January, due at the end of February, announced on May 15, and complete by  
38 September 30. As part of the application process, the department must certify the ability to match the grant award  
39 which is the reason for a January BOC meeting agenda item, in order that we may have time to solicit vendors and  
40

prepare appropriately. The departments will as last year, provide the BOC with the final grant application listing the requested equipment and further documentation of purchases when requesting the county funds in the July timeframe.

Commissioner Pahl moved to commit to funding the matching grant funds of \$10,000.00 (each department) IRT the North Carolina Volunteer Fire Fund Grant in the upcoming fiscal year. Mr. Simmons seconded the motion. The motion passed on the following vote: Ayes – Pugh, Pahl and Simmons; Nays – None; Absent or not voting – Swindell and Tunnell.

#### **2018 IRS Standard Mileage Rate**

Kris Noble, Assistant County Manager, reported the Internal Revenue Service (IRS) has issued the 2018 optional standard mileage rates and beginning on January 1, 2018, the standard mileage rates for the use of a car, van, pickup or panel truck will be 54.5 cents per mile for business miles driven (up from 53.5 cents in 2017).

Commissioner Pahl moved to adopt the IRS standard mileage rate for 2018 of 54.5 cents per mile. Mr. Simmons seconded the motion. The motion passed on the following vote: Ayes – Pugh, Pahl and Simmons; Nays – None; Absent or not voting – Swindell and Tunnell.

#### **Hyde County Flood Maps**

Kris Noble, Assistant County Manager, presented update on the new Hyde County Flood Maps. Ms. Noble anticipates adoption and implementation of the new flood maps effective December, 2018. The link to the flood maps is <http://fris.nc.gov> on the Hyde County website [www.hydecountync.gov](http://www.hydecountync.gov). No action required at this time.

#### **Resolution to Delay the Delinquency Date for 2017 Taxes**

Kris Noble, Assistant County Manager, presented a resolution to delay the delinquency date for the 2017 taxes due and payable on September 1, 2017. Ms. Noble reported that in accordance with recommendations from the Institute of Government by GS105-395, the Hyde County Board of Commissioners may extend tax delinquency deadlines due to inclement weather.

Commissioner Simmons moved to approve a resolution to extend the 2% interest assessment on the 2017 taxes through Monday, January 15, 2018. Mr. Pahl seconded the motion.

Commissioner Simmons and Commissioner Pahl withdrew the motion and the second.

After further discussion, Commissioner Simmons moved to approve a resolution to extend the 2% interest assessment on the 2017 taxes through Friday, January 12, 2018 with a clear press release explaining the extension. Mr. Pahl seconded the motion. The motion passed on the following vote: Ayes – Pugh, Pahl and Simmons; Nays – None; Absent or not voting – Swindell and Tunnell.

*Clerk's Note: A copy of "Resolution to Delay Delinquency Date for 2017 Taxes" is attached herewith as Exhibit A and incorporated herein by reference.*

#### **Ocracoke Job Fair**

Commissioner Pahl presented discussion in regard to meeting seasonal workforce demands on Ocracoke with mainland employees. Mr. Pahl recommends holding a job fair on Ocracoke at the Community Center to interview applicants from the mainland and Ocracoke to work in the hospitality industry on the Island.

Kris Noble, Assistant County Manager, will work with the Hyde County Department of Social Services (DSS) and Northeast Workforce Development Board (NWDB) to grow and retain job opportunities for interested applicants.



1 **Waterfowl Issues**

2 Commissioner Simmons reported on duck hunting issues in Pamlico Sound. He reported the Hyde County Sheriff's  
3 Office had two incidents between hunters in Swan Lake this season.

4  
5 Kris Noble, Assistant County Manager, will compare ordinances in surrounding counties and review public waters  
6 laws and report her findings at the next regularly scheduled Board meeting on February 5, 2018.

7 **Budget Transfers:**

8 Bill Rich, County Manager, presented the following budget transfers for Board of Commissioner approval.

9 **Health Department**

10 BR13-18 – Health – Maternal ..... \$ 2,000.00  
11 BR14-18 – Health – WIC ..... \$ 2,700.00  
12 BR15-18 – Health – Vidant HP ..... \$ 1,000.00

13  
14 **Emergency Management**

15 LEPC Tier II Grant ..... \$ 1,000.00

16  
17 **Solid Waste**

18 Disposal Fees – Ocracoke ..... \$ 5,000.00

19 Commissioner Pahl moved to approve Health Department transfers; EM transfer and Solid Waste transfer as  
20 presented. Mr. Simmons seconded the motion. The motion passed on the following vote: Ayes – Pahl, Pugh  
21 and Simmons; Nays – None; Absent or not voting – Tunnell and Swindell.

22 **Management Reports:**

23 **Chairman Earl Pugh, Jr.** – attended the County Christmas Party, the Joint Meeting with the Board of Education  
24 and the Island Inn building and property tour. Chairman Pugh thanked Manager Rich for attending Sunday  
25 Hunting hearing in Columbia.

26 Mr. Pugh reminded members of the scheduled Joint Board of Education meeting on Ocracoke to tour the school  
27 on February 5<sup>th</sup> at 4:00p.m.

28  
29 **Commissioner Ben Simmons** – attended Fairfield Drainage meeting where drainage tax issues were discussed.

30 **Commissioner Tom Pahl** – attended the Ocracoke Preservation Society, Tourism Development Authority,  
31 Planning Board, Civic and Business Association and Waterways Commission meetings. Mr. Pahl also toured the  
32 Island Inn building and property.

33 **Commissioner Barry Swindell** – absent.

34 **Commissioner Dick Tunnell** – absent.

35 **County Manager Bill Rich** – recommends the Island Inn property for an Ocracoke EMS Station. Mr. Rich  
36 attended Fish Camp (through the Sea Grant program) and the Ocracoke Oyster Roast. He reported Joe McClees  
37 will meet with Dr. Latimore, Randy Etheridge, Kris Noble and himself February 15<sup>th</sup>. He presented update on the  
38 Ocracoke Tram project and discussed the County funding removal of derelict boats on Silver Lake.

1 **Assistant County Manager Kris Noble** – discussed Fairfield Drainage District billing. Ms. Noble met with  
2 Representative Brian Turner where Mattamuskeet Lodge was discussed. She informed the Board that Reid  
3 Whitesell of Holland Consulting Planners passed away.

4 **Public Comments:**

5 There being no comment from the public, Chairman Pugh continued the meeting.

6 **Closed Session** (none)

7 **Adjourn**

8 Commissioner Simmons moved to adjourn the meeting. Mr. Pahl seconded the motion. The motion passed on the  
9 following vote: Ayes – Pahl, Pugh and Simmons; Nays – None; Absent or not voting – Tunnell and Swindell.

10 The meeting adjourned at 7:35p.m.

11

12 Respectfully submitted:

13

14 Minutes approved on the 5<sup>th</sup> day of February, 2018.

15

16 Attest:

17

18

19

20

21 \_\_\_\_\_  
22 Lois Stotesberry, CMC, NCCCC  
23 Clerk, Hyde County Board of Commissioners

\_\_\_\_\_  
Earl Pugh, Jr.  
Chair, Hyde County Board of Commissioners

24 Attachments:

25 **Exhibit A: “Resolution to Delay Delinquency Date for 2017 Taxes”**

26

**Hyde County Board of Commissioners  
AGENDA ITEM SUMMARY SHEET**

**Meeting Date:** February 5, 2018  
**Presenter:** County Manager Bill Rich  
**Attachment:** No

**ITEM TITLE:** EMPLOYEE/VOLUNTEER/FRIEND OF THE MONTH

**SUMMARY:** Manager Bill Rich will announce the Employee, Volunteer and/or Friend of the County.

**RECOMMEND:** Congratulations.

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Motion Made By: ☐ Earl Pugh, Jr.  
☐ Barry Swindell  
☐ Dick Tunnell  
☐ Ben Simmons  
☐ Tom Pahl

Motion Seconded By: ☐ Earl Pugh, Jr.  
☐ Barry Swindell  
☐ Dick Tunnell  
☐ Ben Simmons  
☐ Tom Pahl

Vote: ☐ Earl Pugh, Jr.  
☐ Barry Swindell  
☐ Dick Tunnell  
☐ Ben Simmons  
☐ Tom Pahl

**Hyde County Board of Commissioners  
AGENDA ITEM SUMMARY SHEET**

**Meeting Date:** February 5, 2018  
**Presenter:** Citizens  
**Attachment:** No

**ITEM TITLE:** PUBLIC COMMENTS

**SUMMARY:** Citizens are afforded an opportunity at this time to comment on issues they feel may be of importance to the Commissioners and to their fellow citizens.

Comments should be kept to (3) minutes and directed to the entire Board, not just one individual Commissioner, staff member or to a member of the audience.

Time for one person cannot be used by another person.

Comments that reflect the need for additional assistance will be directed to the County Manager or referred to a future meeting agenda.

**RECOMMEND:** Receive comments.

**Hyde County Board of Commissioners**  
**AGENDA ITEM SUMMARY SHEET**

**Meeting Date:** February 5, 2018  
**Presenter:** Dave Peterson, MA, Regional Director  
**Attachment:** Yes

**ITEM TITLE:** TRILLIUM

**SUMMARY:** Trillium Health Resources, Central Regional Director Dave Peterson, will present the Trillium Health Resources Annual Report.

**RECOMMEND:** Receive report.

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Motion Made By: ☐ Earl Pugh, Jr.  
☐ Barry Swindell  
☐ Dick Tunnell  
☐ Ben Simmons  
☐ Tom Pahl

Motion Seconded By: ☐ Earl Pugh, Jr.  
☐ Barry Swindell  
☐ Dick Tunnell  
☐ Ben Simmons  
☐ Tom Pahl

Vote: ☐ Earl Pugh, Jr.  
☐ Barry Swindell  
☐ Dick Tunnell  
☐ Ben Simmons  
☐ Tom Pahl



# TRILLIUM HEALTH RESOURCES ANNUAL REPORT HYDE COUNTY

Transforming Lives



DAVE PETERSON, MA

*REGIONAL DIRECTOR*



# TRILLIUM UPDATE

Trillium's mission: Transforming lives of people in need by providing ready access to quality care.

Although the mission is simple, Trillium's efforts to accomplish this mission are not.

Trillium as well as all MCO's face continuous changes. Recurring budget cuts from the state and federal governments and proposed Medicaid reform cause us to adapt and evolve in order for us to continue to meet our contractual and regulatory obligations.



# Trillium prepares for Medicaid Reform

- On November 15<sup>th</sup>, 2017, announced an important step towards securing our position as a leader in Managed Care in North Carolina.
- Trillium is working with two other MCO's, Alliance Behavioral Health and Vaya Health to form a new coalition known as Advancing NC Whole Health.  
[www.advancingncwholehealth.com](http://www.advancingncwholehealth.com)
- This is a partnership-not a merger. Trillium believes by aligning our strengths and shared experiences, we can maximize our impact as we prepare for Medicaid Reform.



# Who We Were Last Fiscal Year

- 24 counties, stretching from Virginia to SC
  - Largest LME/MCO in terms of number of counties and geography
- Total population of 1,260,828; approximately 185K Medicaid eligible
- 13% of State's total population, 13% of Medicaid enrollees
- 11,451.3 square miles, roughly the size of Maryland, or bigger than 8 states!
- Widely varying population density
  - Wilmington and Greenville are 8<sup>th</sup> and 10<sup>th</sup> largest cities, respectively
  - Most of catchment area very rural - includes NC's 2 lowest populated counties, Hyde and Tyrrell

# NASH COUNTY JOINS TRILLIUM JULY 1

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- Total population including Nash - 1,355,828
- Medicaid eligible - 195,000
- 14% of total population, 16% of Medicaid enrollees
- Total of 25 counties

# Annual Gaps and Needs

- **Data reviewed:**
  - Demographic and health information data
  - National prevalence data for MH/DD/SA issues
  - Survey participants and stakeholders
  - Complaints and grievances,
  - Geo-mapping data
- **Process:**
  - Online surveys
  - On-site work with CFACs and Board
  - Compile and analyze data
  - Develop strategies to address gaps and needs
  - Present action plan to Board for adoption



# Current Statistics For 2016

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- Served approximately 52,650 people
  - 79% with mental health needs
  - 19% with substance use disorders
  - 9% with intellectual and developmental disabilities
- Total Cost = \$355,201,859.00
- 429 Providers

# Trillium's 2017 Priorities

- Each year Trillium develops annual priorities to help staff determine where staff targets their efforts:
  1. Every person first, every time.  
Activities that improve our customer services to all customers
  2. Trillium 2020 Vision  
Evidenced based services, crisis services to enhance quality
  3. Advancing Technology  
Strengthen the use of Technology
  4. One Community Together  
Improve local community relationships through Advisory Boards, Systems of Care
  5. Enterprise Integration  
Work together to ensure a consistent level of functioning in all departments



# TRILLIUM ADDRESSES OPIOID CRISIS

- North Carolina has received \$31 million over the next two years to address the Opioid Crisis through the Cures Act.
- Trillium's allocation for the first year is \$1.2 million. The funding is designated for new individuals seeking opioid treatment for the first time or individuals who have been out of treatment and are ready to seek treatment again.



# OPIOID CRISIS CONTINUED

- Within the first 6 months, Trillium has spent the \$1.2 million serving 1,269 individuals
- Many counties have held their Opioid Forums that have focused on Education, Prevention and Treatment



# TRILLIUM'S OPIOID INITIATIVES

- Healing Transitions in Raleigh - 354 admissions from the Trillium catchment who are looking for long term, peer led treatment for substance use disorders
- Oxford Houses - 242 people served in sober living homes including women and children.
- NC Harm Reduction - over 2245 Naloxone kits distributed in the Trillium Catchment area
- Wellness Cities in Greenville, Wilmington, and New Bern provide peer support services to hundreds in recovery.



# Trillium's 2016 Initiatives in Advancing Technology

## Comprehensive Assessment for Teens

Increase overall self-disclosure from adolescents

## Crisis Chat

Offers online emotional support

## Assistive Technology

Assists adults and children offers items such as communication devices, security systems, and adaptive equipment.

## Access Point

Website offers on line, anonymous, evidenced based, screenings



# Trillium's Reinvestment Plan Outcomes

- Support and Inclusion for People with I/DD

## 1. Summer Programs/After School/Respite Program

Summer Programs, after school programs, and respite for children with I/DD. 12 Summer Day Programs serving 380 youth, 7 Afterschool programs serving 218

Location for parents of children with I/DD to have support groups

8-10 locations throughout 24 county catchment area

## 2. Accessible playgrounds

30 Playgrounds funded across catchment area

# Reinvestment Plan Outcomes Con't

## Evidence-Based Services and Supports

### 1. Child First/Child-Parent Psychotherapy

Interventions for children 0 - 6 who have experienced trauma leading to mental health issues. 32 clinicians have been trained and 926 children have been served

### 2. DirectCourse Workforce Development

Training of non-licensed healthcare providers to reduce staff turnover and improve patient care. 647 Staff have completed all course work.

### 3. Compassion Reaction/Rachel's Challenge

Offered in 289 schools and 136,000 children participated.

### 4. Wellness Recovery Action Planning

Classes that help adults with mental illness learn to manage symptoms, achieve recovery, and live independently.

### 5. Mental Health First Aid Training

There are 2 classes- Adolescent and Adult that are offered to community stakeholders.

# Consumers served in Hyde County

- Total Consumers served - 200
- Mental Health - 166
- Substance Use - 32
- I/DD - 16

Total is unduplicated, since a single individual may receive services in more than one category



# QUESTIONS?

Transforming Lives



**Hyde County Board of Commissioners  
AGENDA ITEM SUMMARY SHEET**

**Meeting Date:** February 5, 2018  
**Presenter:** Dr. Randolph Latimore  
**Attachment:** Yes

**ITEM TITLE:** RESOLUTION ACKNOWLEDGING THE EXECUTION AND DELIVERY  
BY THE HYDE COUNTY BOARD OF EDUCATION OF A  
GUARANTEED ENERGY SAVINGS CONTRACT

**SUMMARY:** The Hyde County Board of Education plans to enter into a not-to-exceed \$2,000,000 guaranteed energy savings contract pursuant to G.S. 143-64.17 et. seq. for the purpose of providing certain energy conservation measures authorized thereby so as to reduce energy consumption and/or energy-related operating costs. The Hyde County Board of Education requests approval of a resolution by the Hyde County Board of Commissioners acknowledging the execution and delivery of the guaranteed energy savings contract.

**RECOMMEND:** APPROVE RESOLUTION

---

Motion Made By: ☐ Earl Pugh, Jr.  
☐ Barry Swindell  
☐ Dick Tunnell  
☐ Ben Simmons  
☐ Tom Pahl

Motion Seconded By: ☐ Earl Pugh, Jr.  
☐ Barry Swindell  
☐ Dick Tunnell  
☐ Ben Simmons  
☐ Tom Pahl

Vote: ☐ Earl Pugh, Jr.  
☐ Barry Swindell  
☐ Dick Tunnell  
☐ Ben Simmons  
☐ Tom Pahl



**Board of Commissioners**

Earl Pugh, Jr., Chair  
Barry Swindell, Vice-Chair  
Benjamin Simmons, III  
Tom Pahl  
Dick Tunnell

# COUNTY OF HYDE

30 Oyster Creek Road  
PO Box 188  
SWAN QUARTER, NORTH CAROLINA 27885  
252-926-4400  
252-926-3701 Fax

Bill Rich  
County Manager

Fred Holscher  
County Attorney

Lois Stotesberry, CMC, NCCCC  
Clerk to the Board



## RESOLUTION ACKNOWLEDGING THE EXECUTION AND DELIVERY BY THE HYDE COUNTY BOARD OF EDUCATION OF A GUARANTEED ENERGY SAVINGS CONTRACT

**BE IT RESOLVED** by the Board of Commissioners (the "Board") of the County of Hyde, North Carolina (the "County") as follows:

1. The Board hereby finds, determines and acknowledges that:

(a) the Hyde County Board of Education (the "School Board") plans to enter into a not to exceed \$2,000,000 guaranteed energy savings contract pursuant to G.S. 143-64.17 et. seq. for the purpose of providing certain energy conservation measures authorized thereby (the "Project") so as to reduce energy consumption and/or energy-related operating costs;

(b) the School Board intends to finance the Project by entering into an installment contract (the "Contract") pursuant to G.S. 143-64.17C and G.S. 160A-20, as amended;

(c) the energy savings resulting from the Project are expected to equal or exceed the total costs payable under the Contract as shown in an evaluation performed by a licensed architect or engineer on behalf of the School Board;

(d) the payments under the Contract are not expected to require any additional appropriations to be made to the School Board nor any increase in taxes; and

(e) the Board does not intend to reduce appropriations to the School Board based upon a reduction of energy costs in a manner that would inhibit the ability of the School Board to make the payments under the Contract, provided that the County is not bound in any manner to appropriate funds to the School Board in amount sufficient for the School Board to make such payments.

2. This resolution shall take effect upon its passage.

[SEAL]

\_\_\_\_\_  
Earl D. Pugh, Jr. Chairman,  
Hyde County Board of Commissioners

**I DO HEREBY CERTIFY** that this is a true and correct copy of the resolution duly adopted by the Board of Commissioners of the County of Hyde at a regular meeting held on February 5, 2018.

\_\_\_\_\_  
Lois Stotesberry, Clerk to the Board  
Hyde County Board of Commissioners

**Hyde County Board of Commissioners  
AGENDA ITEM SUMMARY SHEET**

**Meeting Date:** February 5, 2018  
**Presenter:** Assistant County Manager Kris Noble  
**Attachment:** Yes

**ITEM TITLE:** RESOLUTION OPPOSING PROPOSED CHANGE OF THE  
DEFINITION OF COMMERCIAL FISHERMAN AS IT APPLIES TO  
COMMERCIAL LICENSES

Attached is a resolution in opposition of a proposal by the NC Division of Marine Fisheries to change the definition of commercial fisherman as a means of reducing the number of standard commercial fishing licenses and other commercial licenses.

**RECOMMEND:** APPROVE RESOLUTION

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Motion Made By: ☐ Earl Pugh, Jr.  
☐ Barry Swindell  
☐ Dick Tunnell  
☐ Ben Simmons  
☐ Tom Pahl

Motion Seconded By: ☐ Earl Pugh, Jr.  
☐ Barry Swindell  
☐ Dick Tunnell  
☐ Ben Simmons  
☐ Tom Pahl

Vote: ☐ Earl Pugh, Jr.  
☐ Barry Swindell  
☐ Dick Tunnell  
☐ Ben Simmons  
☐ Tom Pahl



**Board of Commissioners**

Earl Pugh, Jr., Chair  
Barry Swindell, Vice-Chair  
Benjamin Simmons, III  
Tom Pahl  
Dick Tunnell

# COUNTY OF HYDE

30 Oyster Creek Road  
PO Box 188  
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252-926-4400  
252-926-3701 Fax

Bill Rich  
County Manager

Fred Holscher  
County Attorney

Lois Stotesberry, CMC, NCCCC  
Clerk to the Board



## **RESOLUTION OPPOSING PROPOSED CHANGE OF THE DEFINITION OF COMMERCIAL FISHERMAN AS IT APPLIES TO COMMERCIAL LICENSES**

**WHEREAS**, commercial fishing is a critical part of North Carolina's coastal economic engine, as well as plays a significant role in the history and heritage of the coast as well as the State; and,

**WHEREAS**, the definition of commercial fishing is embodied in its name-harvesting fish and entering them into the State's chain of commerce; and,

**WHEREAS**, according to the NC Division of Marine Fisheries, the sales impact of the harvesting and sale of commercial seafood is \$388,325,000 and the income impact of employed commercial fishermen is \$166,066,000; and,

**WHEREAS**, the North Carolina Marine Fisheries Commission (MFC) now wants to change the definition of a commercial fisherman as the first step toward reducing the number of Standard Commercial Fishing Licenses as well as other commercial licenses; and,

**WHEREAS**, MFC's stated purpose for pursuing the change is that recreational fishermen are obtaining commercial fishing licenses in an effort to bypass recreational creel limits; and,

**WHEREAS**, obtaining a professional licenses under fraudulent circumstances is a crime, thus if this issue exists, it is an enforcement issue not a definition problem; and,

**WHEREAS**, MFC presented as "evidence" that trip tickets used to collect harvest data were issued to approximately 3,000 licensed fishermen in 2017, thus leaving about 4,000 fishermen with no record of participation; and,

**WHEREAS**, many licensed commercial fishermen pool fishing efforts to reduce costs and for safety issues, one person on the boat appears on the trip ticket although others are involved; and,

**WHEREAS**, among options to be considered in whole and in part are mandatory 50 percent of total annual earned income reported through the Trip Ticket Program, 36 trip tickets per year, and those without trip tickets must present proof of earning \$10,000 or more per year from participating in commercial fishing; and,

**WHEREAS**, no other professional license issued by the State dictates a percentage of income or minimum income requirement or level of participation in order to qualify; and,

**WHEREAS**, the coastal economy is seasonal in nature, thus, many engage in several occupations as seasons change to meet their budget needs; and,

**WHEREAS**, to comply with the presented options, some commercial fishermen would have to fish more thus adding to the amount of harvest taken out of the water or eliminate or reduce effort one or more of their occupations in order to reach the 50 percent minimum.

**NOW, THEREFORE BE IT RESOLVED** that the Hyde County Board of Commissioners opposes changes prescribed based on misrepresenting the intention of the action and lacking a solid legal basis.

Adopted this the 5<sup>th</sup> day of February, 2018.

---

Earl D. Pugh, Jr., Chairman  
Hyde County Board of Commissioners

Attest:

---

Lois Stotesberry, Clerk to the Board  
Hyde County Board of Commissioners

**Hyde County Board of Commissioners**  
**AGENDA ITEM SUMMARY SHEET**

**Meeting Date:** February 5, 2018  
**Presenter:** County Manager Bill Rich  
**Attachment:** Yes

**ITEM TITLE:** RESOLUTION IN SUPPORT OF LIBERTY HOME CARE, VII, LLC'S  
CERTIFICATE OF NEED APPLICATION TO DEVELOP A HOSPICE  
HOME HEALTH AGENCY

**SUMMARY:** In accordance with the NC Certificate of Need Section, Manager Rich  
requests Board endorsement of Liberty Home Care VII, LLC Certificate  
of Need Application for hospice home health agency.

**RECOMMEND:** Approve.

---

Motion Made By: ☐ Earl Pugh, Jr.  
☐ Barry Swindell  
☐ Dick Tunnell  
☐ Ben Simmons  
☐ Tom Pahl

Motion Seconded By: ☐ Earl Pugh, Jr.  
☐ Barry Swindell  
☐ Dick Tunnell  
☐ Ben Simmons  
☐ Tom Pahl

Vote: ☐ Earl Pugh, Jr.  
☐ Barry Swindell  
☐ Dick Tunnell  
☐ Ben Simmons  
☐ Tom Pahl



## **RESOLUTION OF THE HYDE COUNTY BOARD OF COMMISSIONERS**

### **RESOLUTION IN SUPPORT OF LIBERTY HOME CARE VII, LLC's CERTIFICATE OF NEED APPLICATION TO DEVELOP A HOSPICE HOME HEALTH AGENCY**

WHEREAS, Hyde County currently does not have a hospice home health agency within its borders serving its residents; and

WHEREAS, Liberty Home Care VII, LLC petitioned the North Carolina State Health Coordinating Committee for a special need determination for one hospice home health agency to be established in Hyde County; and

WHEREAS, the North Carolina State Health Coordinating Committee approved that petition and included a special need determination for a hospice home health agency in Hyde County in the 2018 State Medical Facilities Plan; and

WHEREAS, Liberty Home Care VII, LLC currently operates a home health agency within the county as well as an affiliated skilled nursing facility and is well equipped to serve the hospice needs of Hyde County; and

NOW THEREFORE BE IT RESOLVED, that the Hyde County Board of County Commissioners supports Liberty Home Care VII, LLC's desire to meet the healthcare needs of Hyde County residents; and

BE IT FURTHER RESOLVED, that the Hyde County Board of County Commissioners hereby endorse Liberty Home Care VII, LLC, their Certificate of Need Application for a hospice home health agency, and respectfully recommend approval by the NC Certificate of Need Section.

**Respectfully Adopted**, this the 29<sup>th</sup> day of January, 2018.

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Chair, Hyde County Board of Commissioners

SEAL

ATTEST:

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Clerk to the Board of Commissioners



**Hyde County Board of Commissioners  
AGENDA ITEM SUMMARY SHEET**

**Meeting Date:** February 5, 2018 (Agenda item tabled on January 8, 2018)

**Presenter:** Daren Hubers

**Attachment:** Yes

**ITEM TITLE:** Project Budget Ordinance – North Carolina Department of Agriculture & Consumer Services through the Agricultural Development & Farmland Preservation Trust Fund Program Grant Cycle X

**SUMMARY:** A grant application was made through the Hyde Soil & Water Conservation District on behalf of landowners J.W. & Kathy G. Spencer to place 210 acres of farmland in a Farmland Preservation Conservation Easement. This farm will remain an agriculture producing farm.

**RECOMMEND:** The Hyde Soil & Water Conservation District Board recommends approving this grant award.

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Motion Made By: ☐ Barry Swindell  
☐ Dick Tunnell  
☐ Ben Simmons  
☐ John Fletcher  
☐ Earl Pugh, Jr.

Motion Seconded By: ☐ Barry Swindell  
☐ Dick Tunnell  
☐ Ben Simmons  
☐ John Fletcher  
☐ Earl Pugh, Jr.

Vote: ☐ Barry Swindell  
☐ Dick Tunnell  
☐ Ben Simmons  
☐ John Fletcher  
☐ Earl Pugh, Jr.

Hyde County – North Carolina Department of Agriculture and Consumer Services

Agricultural Development and Farmland Preservation Grant

Cycle X Award for Agricultural Development & Farmland Preservation Trust Fund

Project Budget Ordinance

January 7, 2018

Be it ordained by the Hyde County Board of Commissioners, that pursuant to Article 61 of Chapter 106-743 -744 and 143C-6-22 & 23 of the General Statutes of North Carolina, the following grant program ordinance is hereby adopted:

Section 1: The program authorized is The North Carolina Department of Agriculture through the Agricultural Development and Farmland Preservation Trust Fund (ADFP) program identified as Cycle 10 grant funds. The purpose of the project is provide grants for agricultural conservation easements on family farms throughout the state of North Carolina.

Section 2: Hyde County and the Hyde Soil & Water Conservation Staff are hereby directed to proceed with the grant program within the terms of the grant document(s), the rules and regulations of the North Carolina Department of Agriculture and Consumer Services Division of the Agricultural Development & Farmland Preservation (ADFP), and the budget contained herein.

Section 3: The following revenues and resources are anticipated to be available to complete the program activities:

**ADFP Grant Funds for Cycle 10**

<b>NC Department of Agriculture – ADFP Grant Program</b>	<b>\$ 540,611.00</b>
<b>Total:</b>	<b><u>\$540,611.00</u></b>

Section 4: The following amounts will be disbursed from the North Carolina Department of Agriculture through ADFP Grant Cycle 10 as requested for program activities:

**See attached project timeline and budget spreadsheet    \$540,611.00**

Section 5: Copies of this grant program ordinance shall be made available to the Grant Finance Officer for direction in carrying out this program.

Adopted this the 8<sup>th</sup> day of January 2018.

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Earl Pugh, Jr. Chairman

Hyde County Board of Commissioners

ATTEST:

---

Lois Stotesberry, Clerk to the Board





**N.C. Department of Agriculture & Consumer Services**  
**N.C. ADFP Trust Fund**  
*Conservation Easement Monitoring Policy and Guidelines*



## **I. Purpose**

The N.C. Agricultural Development and Farmland Preservation (ADFP) Trust Fund, administered by the Farmland Preservation Division of the N.C. Department of Agriculture & Consumer Services, provides grants for agricultural conservation easements on family farms throughout the state of North Carolina.

The ADFP Trust Fund will “hold grantees accountable for the expenditure of State funds by performing monitoring and oversight functions,” in accordance with Administrative Code 09 NCAC 03M “Uniform Administration of State Grants” and Subsection .0400, pursuant to N.C.G.S. 143C-6-22 & 23. The ADFP Trust Fund will work with the grantee to ensure compliance with the terms and conditions of the easement. Monitoring is necessary to make certain the easements are maintained while ensuring a productive relationship between the funding source (ADFP Trust Fund), grantee (counties or private nonprofit conservation organizations, according to N.C.G.S. 106-744), and landowner.

## **II. Definition of Agricultural Conservation Easements**

According to N.C.G.S. 106-744, an “agricultural conservation easement” means a negative easement in gross restricting residential, commercial, and industrial development of land for the purpose of maintaining its agricultural production capability. Agricultural conservation easements may be perpetual or term-limited in duration. The agricultural conservation easement may permit the creation of not more than three lots that meet applicable county zoning and subdivision regulations, provided it is allowed in the original recorded easement.

## **III. Involved Parties**

The ADFP Trust Fund, administered by the Commissioner of Agriculture, is the funding source for purchasing conservation easements. The ADFP Trust Fund has full-time staff administratively located in Raleigh, North Carolina. Part-time field staff members are located remotely throughout the state. The ADFP Trust Fund Document Specialist is the monitoring program manager, unless otherwise designated by the Farmland Preservation Division Director. Field staff members will conduct on-site monitoring, unless otherwise directed by the Document Specialist.

The ADFP Trust Fund Advisory Committee is administratively located within the N.C. Department of Agriculture and Consumer Services. The Advisory Committee will advise the Commissioner on the prioritization and allocation of funds, the development of criteria for awarding funds, guidelines for monitoring easements and projects, program planning, and other areas where monies from the ADFP Trust Fund can be used to promote the growth and development of family farms in North Carolina.

Grantees are counties or private nonprofit conservation organizations. Grantees are the first point of contact for monitoring conservation easements and discussing potential violations of contracts and/or recorded easements. Grantees are required to monitor the easement at least once a year and complete annual monitoring reports for the length of the term of the easement.

Landowners will work with grantees to ensure compliance with the terms and conditions of conservation easements and will be notified of site visits by the grantee.

#### **IV. ADFP Trust Fund Monitoring Roles and Responsibilities**

The ADFP Trust Fund monitoring methods include, but not limited to:

- Site visit: ADFP Trust Fund staff will make every effort to coordinate site visits with the grantee's monitoring schedule. ADFP Trust Fund staff will physically visit easement. ADFP Trust Fund staff will notify grantee and seek permission from landowner.
- In-office: ADFP Trust Fund staff will review grantee monitoring reports and verify information.

Site visit protocol for ADFP Trust Fund staff:

- Contact grantee about site visit. Site visits will be coordinated to the extent possible with the grantee's annual monitoring visit schedule.
- Review completed "Grantee Monitoring Checklist – Perpetual or Term Easement."
- Ensure landowner has been notified of site visit.
- Site visit can be conducted on foot or by vehicle.
- Compile documentation, including, but not limited to, photographs and data.
- Complete "ADFP Trust Fund Staff Monitoring Report – Perpetual or Term Easement."
- Complete "ADFP Trust Fund Staff Incident Report – Perpetual or Term Easement" if necessary.
- Site visit will occur every three (3) years, unless otherwise directed.

In-office monitoring protocol for ADFP Trust Fund staff:

- Review completed "Grantee Monitoring Checklist – Perpetual or Term Easement."
- Review the most current aerial photography data available (e.g. GIS via Multi-Hazard Threat Database (MHTD), Google Earth, etc.).
- Complete "ADFP Trust Fund Staff In-Office Monitoring Report – Perpetual or Term Easement."
- Complete "ADFP Trust Fund Staff Incident Report – Perpetual or Term Easement" if necessary.
- In-office monitoring will be completed in the years when site visits do not occur.

Incident report protocol for ADFP Trust Fund staff:

- The "ADFP Trust Fund Staff Incident Report – Perpetual or Term Easement" must be filed if a grantee reports a violation or if ADFP Trust Fund staff discovers a violation during a site visit or in-office monitoring.
- The completed "ADFP Trust Fund Staff Incident Report – Perpetual or Term Easement" will be submitted to the Program Director for review, investigation, and/or corrective action.
- If an incident report is filed, the subsequent year a site visit will occur. The monitoring schedule (site visit, in-office, in-office, site visit) will be reset each time an incident report is filed.
- The appropriate NCD&CS staff will formally notify grantee via letter of violation or potential violation.
- Thirty days from the date of notification of a violation, the grantee, with landowner cooperation, shall submit a Plan of Corrective Action to the ADFP Trust Fund Staff. The Plan of Corrective Action must be a comprehensive plan detailing the corrective action that will be taken to remedy all violations and bring the easement area back in compliance. The ADFP Trust Fund staff will work with grantee and landowner for correction.

#### **V. Grantee Monitoring Responsibilities and Expectations**

Grantees will complete and submit "Grantee Monitoring Checklist – Perpetual or Term Easement" to ADFP Trust Fund office annually on or before December 31. In January, ADFP Trust Fund staff will coordinate to the extent possible with the grantee's annual monitoring visit schedule for easements due for a site visit. Grantees are encouraged to submit tentative site visit schedule to ADFP Trust Fund office

ninety (90) days prior to first scheduled site visit. As subsequent site visits are scheduled throughout the year by the grantee, the ADFP Trust Fund office will be notified in a timely manner of site visits due for that calendar year.

Failure to file annual monitoring reports on or before December 31 of each year shall constitute a violation of the easement and the grant contract.

## **VI. Additional Guidance and Reference – Dispute Resolutions**

For issues in dispute, the ADFP Trust Fund Staff will report such differences to the Farmland Preservation Director. If the Farmland Preservation Director is unable to find a resolution, the Director will review with the appropriate NCDA&CS management for assistance and instruction, e.g. Office of the General Counsel, Chief Deputy Commissioner, and Commissioner of Agriculture. See chart below.



ADFP Trust Fund Staff are to follow appropriate approved ADFP Trust Fund Policies and Guidelines as directed by the ADFP Trust Fund Advisory Committee and the Commissioner of Agriculture, i.e. ADFP Trust Fund Grantee Eligibility Classification.

## **VII. Monitoring Documents**

The following documents will be used for the monitoring of conservation easements:

- Grantee Monitoring Checklist – Perpetual or Term Easement
- ADFP Trust Fund Staff Monitoring Report – Perpetual or Term Easement
- ADFP Trust Fund Staff In-Office Monitoring Report – Perpetual or Term Easement
- ADFP Trust Fund Staff Incident Report – Perpetual or Term Easement

## **VIII. Document Filing, Retention, and Disposal**

All completed reports, including maps from GIS and supplemental documentation from grantees, will be scanned for electronic storage and printed for paper files. The North Carolina State Property Office, Land Asset Maintenance database (<http://www.ncspo.com/fis/dbLandAsset.aspx>) lists all ADFP Trust Fund funded easements. Electronic copies of monitoring documents will be stored on the ADFP Trust Fund server and SharePoint page.

All monitoring documents will be filed, retained, and disposed pursuant to the ADFP Trust Fund records retention schedule.



## AGRICULTURAL LANDS ASSESSMENT

### Introduction

In the last 10 years, North Carolina has lost 4,600 farms, an 8% decrease. In addition, land in farms has decreased by 6.5%, a total loss of 600,000 acres. Agriculture makes up 17% of the state's income and employs 17% of the workforce. Farmlands also make up an integral part of our open space, wildlife habitat, and ground water recharge areas. These environmental services are an essential part of our quality of life as citizens of North Carolina.

Because of the economic and environmental importance of farmland to the state, the North Carolina Department of Agriculture and Consumer Services (NCDA&CS) has been directed by North Carolina General Statute to administer the Agricultural Development and Farmland Preservation Trust Fund (ADFP). The purpose of the ADFP fund is to:

1. Support the purchase of agricultural conservation easements, including transaction costs,
2. Fund private and public enterprise programs that will promote profitable and sustainable farms by assisting farmers in developing and implementing plans for production of food, fiber and value added products, agritourism activities, marketing and sales of agricultural products produced on the farm, and other agricultural business activities, and
3. Fund farmland conservation agreements targeted at the active production of food, fiber and other agricultural products.

In order to more successfully administer these funds, the ADFP Trust Fund Advisory Board has developed an assessment tool of all agricultural land in the state. This assessment tool helps prioritize the preservation of important agricultural working lands in North Carolina.

### Methodology

The overall agricultural assessment is comprised of three separate evaluations:

- Government Policy
- Agribusiness Infrastructure
- Soils

The base layer for this assessment consists of parcels predicted to be in agricultural use. All scores are assigned at the parcel level. The base layer was derived from county tax parcels, the 2008 Common Land Units (CLU) layer produced by the U.S. Department of Agriculture (USDA) Farm Service Agency, and the Animal Health Programs (AHP) database maintained by the NCDA&CS.

To determine which parcels were in agricultural land use, all parcels that intersected CLU cropland fields and/or AHP farms were selected. Parcels that intersected CLU fields were labeled as agricultural lands only if the total parcel acreage was greater than two acres and the percent of the parcel with CLU fields was greater than 10%. All parcels that intersected AHP farms were labeled as agricultural land.

After visual inspection of the base layer, as well as a comparison to several counties present use value parcels, the NCDA&CS is 90% confident that this base layer accurately reflects the land in NC that is in agriculture land use. Due to the outdated nature of the 2008 CLU data, areas of new residential or forested land on old agricultural fields may be included in this assessment as agricultural land, while newly cultivated agricultural lands may not be included. The NCDA&CS maintains an ongoing effort to update and correct errors in the base layer of agricultural parcels.

Points were assigned to each agricultural parcel based on the characteristics of the parcel relating to the layers that comprise the three evaluations. To obtain the overall assessment score, points were summed. Results are grouped into tiers based on Jenks natural breaks. For the overall assessment score, parcels in Tier I are considered to be the highest priority for conservation of working farmland. Within the individual assessments, parcels in Tier I represent the parcels that scored the best for each assessment alone.

## **Data Sources and Basis for Ranking**

### **Government Policy**

The Government Policy assessment aims to award points to parcels in areas with government policies that support the conservation of working farmland.

#### **1. Underneath Military Training Route (MTR)**

*Goal: To protect working lands around military training areas because the less developed nature of working lands is compatible with the needs of the military training areas.*

<b>32 points</b>	<b>0 points</b>
Parcel is underneath the MTR	Parcel is not underneath the MTR

The MTR is a military flight path and special use area overlying a portion of 18 Eastern NC Counties. Linking conservation, working lands, and national defense promotes long-term sustainable land use for both the military and civilian sector. The military needs enduring training areas without encroachment from sprawl which can inhibit training functionality.

#### **2. Proximity to ADFP Preserved Farmlands**

*Goal: To protect viable farming communities as a whole and connect open spaces.*

<b>30 points</b>	<b>15 points</b>	<b>0 points</b>
<1 mile	1-2 miles	>2 miles

As more funding becomes available to protect working lands, priority will be given to lands near or adjacent to other protected working lands in order to clump protected lands and preserve the entire agricultural economy and community. This helps restrict the “shotgun” approach and ties tracts of preserved lands together, limits fragmentation, and takes advantage of the environmental services these larger protected areas can provide.

### 3. Counties with a Farmland Protection Plan

*Goal: To give funding priority to counties that have a prepared farmland protection plan.*

30 points	0 points
Parcel is in a county that has a Farmland Protection Plan	Parcel is in a county that does not have a Farmland Protection Plan

In order to focus on the efforts of local communities, additional points are given to parcels in counties that have prepared a farmland protection plan. These farmland protection plans assess the state of farming in the county, coordinate activities, agencies, and funding for farmland and forestland preservation, and lower the matching percentage required for funds received from ADFP Trust Fund.

### 4. Proximity to Military Bases

*Goal: To protect working lands around military bases because the less developed nature of working lands is compatible with the needs of the military bases.*

20 points	12 points	6 points	0 points
<1 mile	1-2 miles	2-5 miles	>5 miles

Development around military bases inhibits their functionality and begins to affect the training that can take place on the bases. It has been determined by the Department of Defense and NCDA&CS that in order to protect these bases and their functionality, we must work together to protect the working lands around each base in North Carolina. Therefore, the advisory committee has agreed to partner with the Department of Defense to protect these working lands.

### 5. Counties with an Enhanced Voluntary Agricultural District (EVAD)

*Goal: To place emphasis on counties that have established enhanced voluntary agricultural districts.*

20 points	0 points
Parcel is in a county with an EVAD	Parcel is not in a county with an EVAD

Many counties have already established agricultural districts. The purpose of the Agricultural District Program is to encourage the preservation and protection of farmland from non-farm development. In Chapter 106, Article 61 of the North Carolina General Statutes, the North Carolina General Assembly authorized counties to undertake a series of programs to encourage the preservation of farmland. As a result, counties throughout the state of North Carolina have begun to adopt Voluntary Agricultural District Ordinances (VAD) and Enhanced Voluntary Agricultural District Ordinances (EVAD). The ordinance provides for the creation of an Agricultural Advisory Board to administer this program, which also acts as advisor to the governing board of the county or city on



projects, programs, or issues affecting the agricultural economy or way of life within the county or city. The Board reviews and approves applications for qualifying farmland, as well as establishing the agricultural district. These ordinances can also increase protection from nuisance suits, provide a waiver of water and sewer assessments, establish public hearings required for proposed farmland condemnation, and can increase eligibility for funding.

#### **6. Counties with a Volunteer Agriculture Districts (VAD)**

*Goal: To place emphasis on counties that have established voluntary agricultural districts.*

<b>12 points</b>	<b>0 Points</b>
Parcel is in a county with an VAD	Parcel is not in a county with an VAD

#### **7. Proximity to CREP Easements**

*Goal: To place emphasis on areas where working lands can add conservation value to existing open space.*

<b>10 points</b>	<b>5 points</b>	<b>0 points</b>
< 1mile	1-2 miles	>2 miles

The Conservation Reserve Enhancement Program (CREP) is a voluntary program utilizing federal and state resources to achieve long-term protection of environmentally sensitive cropland and marginal pastureland. These voluntary protection measures are accomplished through 10-, 15-, 30-year and permanent conservation easements.

### **Agricultural Infrastructure**

The Agricultural Infrastructure assessment aims to award points to parcels in areas that have a strong agricultural business infrastructure. As farm operations that use agribusinesses diminish, the agribusinesses themselves go out of production due to the lost revenue. The remaining farm operations then need to travel further to get supplies. This puts more financial stress on farm operations and can cause the operation to go out of business because of the lack of services it can acquire. In order to halt this trend which has negatively affected many of our rural economies, we look to preserve the land base that supports the agribusiness infrastructure in North Carolina to limit the stress factor that contributes to farm operation failure.

#### **8. Crop County Cash Receipts/ Farm Acres in County**

*Goal: To give funding priority to counties which have the largest agricultural economies for crops in the state.*

<b>44 points</b>	<b>33 points</b>	<b>22 points</b>	<b>11 points</b>	<b>0 points</b>
Top 20 counties	Upper middle 20 counties	Middle 20 counties	Low middle 20 counties	Lowest 20 counties

**9. Livestock County Cash Receipts/Farm Acres in County**

*Goal: To give funding priority to counties which have the largest agricultural economies for livestock, dairy, and poultry in the state.*

<b>32 points</b>	<b>24 points</b>	<b>16 points</b>	<b>8 points</b>	<b>0 points</b>
Top 20 counties	Upper middle 20 counties	Middle 20 counties	Low middle 20 counties	Lowest 20 counties

**10. Proximity to Slaughter Facilities**

*Goal: To place emphasis on agricultural lands which support slaughter facilities.*

<b>10 points</b>	<b>5 points</b>	<b>2 points</b>	<b>0 point</b>
<15 miles	15-30 miles	30-45 miles	>45 miles

Slaughter facilities are businesses that slaughter and/or process meat in North Carolina, and are important components of agribusiness that serves livestock and poultry farming operations. This data does not include USDA regulated facilities operated by individual meat or poultry corporations.

**Soils****11. Realistic Yield**

*Goal: To place emphasis on parcels that have the best soils for agricultural use.*

60x RYE Number
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Realistic yield goals are those average yield levels that produce the greatest difference between the value of the crop and the cost of producing the crop. The soil score was calculated in the following manner:

$$\begin{aligned}
 & \frac{\text{Realistic Yield for Corn Grain on Parcel}}{\text{Statewide Highest Realistic Yield for Corn Grain on a Parcel}} \\
 & + \\
 & \frac{\text{Realistic Yield for Wheat Grain on Parcel}}{\text{Statewide Highest Realistic Yield for Wheat Grain on a Parcel}} = RYE\_NORM \\
 & + \\
 & \frac{\text{Realistic Yield for Full Season Soybeans on Parcel}}{\text{Statewide Highest Realistic Yield for Full Season Soybeans on a Parcel}} \\
 & \frac{RYE\_NORM}{\text{Statewide Highest RYE\_NORM}} = RYE\_NORM2 \\
 & RYE\_NORM2 \times 60 = RYE\_SCORE = SOIL\_SCORE
 \end{aligned}$$

GIS Datalayers Used to Assign Scores in the Agricultural Lands Assessment					
Layer	Model	Possible Values	Max Value	Max Value Percentage of Overall Assessment	Sc
Realistic Yield	Soils	0-60	60	20.0%	60 x RYE number (if state for all three crop
Crop County Cash Receipts / farm acres in that county	Agribusiness Infrastructure	44, 33, 22, 11, 0	44	14.7%	Top 20 counties= 44, Next 20 = 33, Next 20 Next 20= 11, Last 20 =
Livestock County Cash Receipts / farm acres in that county	Agribusiness Infrastructure	32, 24, 16, 8, 0	32	10.7%	Top 20 counties = 32, Next 20 = 24, Next 20 Next 20 = 8, Last 20 =
Military Training Route	Governmental policy	32, 0	32	10.7%	All parcels that fall w receive 32.
ADFP Preserved Farmlands	Governmental policy	30, 15, 0	30	10.0%	Within 1 mile of easer Between 1-2 miles aw
Counties with a Farmland Protection Plan	Governmental policy	30, 0	30	10.0%	All parcels in a count receive 30
Military Bases	Governmental policy	20, 12, 6, 0	20	6.7%	Within 1 mile of milit Between 1-2 miles aw Between 2-5 miles aw
Counties with a EVAD	Governmental policy	20, 0	20	6.7%	All parcels in a count
Counties with a VAD	Governmental policy	12, 0	12	4.0%	All parcels in a count
Slaughter Plants	Agribusiness Infrastructure	10, 5, 2, 0	10	3.3%	Within 15 miles of a s Between 15-30 miles . Between 30-45 miles .
CREP Easement	Governmental policy	10, 5, 0	10	3.3%	Within 1 mile of an ea Between 1-2 miles of



NCDA&CS

All GIS Datalayers Present in the Agricultural Lands Assessment Shapefile					
Layer	Included in Final Model	GIS Field Name	Status	Definition	Data Source
Voluntary Agricultural Districts	Yes	VAD_COUNTY	Government Policy		NCDA&CS, Environmental Programs
Enhanced Voluntary Agricultural Districts	Yes	EVAD_COUNTY	Government Policy		NCDA&CS, Environmental Programs
Military Bases	Yes	MILITARY_BASE	Government Policy		CGIA and NCDOA
Other Conservation Lands	No	MAREA	Government Policy	Federal and State land, including parks, game lands, refuges, historic sites, recreation areas and other land managed for conservation or preservation.	NCDENR, Natural Heritage Program
Preserved Farmlands (ADFP)	Yes	FARM PRES	Government Policy		NCDA&CS, Environmental Programs
Preserved Farmlands (CREP)	Yes	CREP	Government Policy		NCDA&CS, Soil & Water Conservation
Military Training Route	Yes	MTR	Government Policy		
Farmland Classification	No	PFL_SCORE	Soils	Identifies the locations of the land most suitable for producing food, feed, fiber, forage, and oilseed crops.	USDA, NRCS, National Soil Survey
Land Capability Classification	No	CC_SCORE_NEW	Soils	System of grouping soils primarily on the basis of their capability to produce common cultivated crops and pasture plants without deteriorating over time.	USDA, NRCS, National Soil Survey
Swine Buyout Program	No	SWINE_BUYOUT	Government Policy	Easements to keeping commercial swine operation out of flood plains.	NCDA&CS

## NCDA&amp;CS

Layer	Included in Final Model	GIS Field Name	Status	Definition	Data Source
Slaughter Plants	Yes	SLAUGHTER	Agribusiness Infrastructure		NCDA&CS, Meat & Poultry Inspection
Grain Elevators	No	GRAIN_ELE	Agribusiness Infrastructure	Grain elevators that accept grains from farmers and are assessed by NCDA&CS. Does not include private, corporate grain elevators.	NCDA&CS, Marketing
Livestock Markets	No	LIVE_MARKET	Agribusiness Infrastructure	Livestock markets are places where farmers can go to sell their livestock.	NCDA&CS
Fertilizer dealers	No	FERT_DEALER	Agribusiness Infrastructure	Locations of retail fertilizer dealers.	NCDA&CS, Plant Industries
Pesticide dealers	No	PEST_DEALER	Agribusiness Infrastructure	Locations of dealers that sell restricted use pesticides.	NCDA&CS, Plant Industries
Countywide Farmland Protection Plan	Yes	FARM_PLAN	Government Policy		NCDA&CS, Environmental Programs
Total county agricultural cash receipts / farm acres in that county	No	CASH_RECEIPT	Agribusiness Infrastructure	Cash receipts per acre of farmland was calculated by adding livestock, dairy, poultry, and crops cash receipts and dividing by the total acres in farms by county.	NCDA&CS, Agricultural Statistics
Total county livestock cash receipts / farm acres county	Yes	LIVE_RECEIPT	Agribusiness Infrastructure		NCDA&CS, Agricultural Statistics
Total county crop cash receipts / farm acres county	Yes	CROPS_RECEIPT	Agribusiness Infrastructure		NCDA&CS, Agricultural Statistics
Realistic Yield	Yes	RYE_SCORE	Soils		NCSU

**GENERAL ASSEMBLY OF NORTH CAROLINA  
SESSION 2005**

**SESSION LAW 2005-390  
HOUSE BILL 607**

AN ACT TO RENAME THE FARMLAND PRESERVATION ENABLING ACT AND FARMLAND PRESERVATION TRUST FUND AS THE AGRICULTURAL DEVELOPMENT AND FARMLAND PRESERVATION ENABLING ACT AND THE AGRICULTURAL DEVELOPMENT AND FARMLAND PRESERVATION TRUST FUND AND TO AMEND THE ACT TO ESTABLISH A CATEGORY OF ENHANCED VOLUNTARY AGRICULTURAL DISTRICTS THAT OFFERS ADDITIONAL BENEFITS FOR FARMLAND WHEN THE OWNER OF THE FARMLAND IS WILLING TO ENTER INTO AN IRREVOCABLE CONSERVATION AGREEMENT FOR AT LEAST TEN YEARS AND TO CREATE AN AGRICULTURAL DEVELOPMENT AND FARMLAND PRESERVATION TRUST FUND ADVISORY COMMITTEE.

Whereas, North Carolina's 53,000 farms provide food, fiber, economic activity, wildlife habitat, natural resource protection, open spaces, cultural heritage, and fiscal savings to the citizens of the State; and

Whereas, a productive and stable agricultural sector is important to farm families, rural communities, local economies, and the State of North Carolina; and

Whereas, the Voluntary Agricultural Districts program is a popular, low-cost, locally driven option that links farmers, elected officials, county staff, and the general public in understanding and supporting the needs of agriculture; and

Whereas, landowners are looking for a wider range of options to help them develop sustainable and profitable farms and pass them along to future generations; and

Whereas, expanding the Farmland Preservation Enabling Act and authorizing counties and cities to establish a new category of agricultural district, an enhanced voluntary agricultural district, will provide counties and cities with a wider range of options to protect farmland from nonfarm development by providing programs within their jurisdictions that promote the growth, sustainability, and profitability of farming operations; Now, therefore,

The General Assembly of North Carolina enacts:

**SECTION 1.** The title of Article 61 of Chapter 106 of the General Statutes reads as rewritten:

"Article 61.

Agricultural Development and Preservation of Farmland."



**SECTION 2.** G.S. 106-735 and G.S. 106-736 are recodified as Part 1 of Article 61 of Chapter 106 of the General Statutes, to be entitled "General Provisions".

**SECTION 3.** G.S. 106-737 through G.S. 106-743 are recodified as Part 2 of Article 61 of Chapter 106 of the General Statutes, to be entitled "Voluntary Agricultural Districts".

**SECTION 4.** G.S. 106-744 is recodified as Part 4 of Article 61 of Chapter 106 of the General Statutes, to be entitled "Agricultural Conservation Easements".

**SECTION 5.** Article 61 of Chapter 106 of the General Statutes is amended by adding a new Part to read:

"Part 3. Enhanced Voluntary Agricultural Districts.

**"§ 106-743.1. Enhanced voluntary agricultural districts.**

(a) A county or a municipality may adopt an ordinance establishing an enhanced voluntary agricultural district. An ordinance adopted pursuant to this Part shall provide:

- (1) For the establishment of an enhanced voluntary agricultural district that initially consists of at least the number of contiguous acres of agricultural land, and forestland and horticultural land that is part of a qualifying farm under G.S. 106-737 or the number of qualifying farms deemed appropriate by the governing board of the county or city adopting the ordinance.
- (2) For the formation of the enhanced voluntary agricultural district upon the execution of a conservation agreement, as defined in G.S. 121-35, that meets the condition set forth in G.S. 106-743.2 by the landowners of the requisite acreage to sustain agriculture in the enhanced voluntary agricultural district.
- (3) That the form of the agreement under subdivision (2) of this subsection be reviewed and approved by an agricultural advisory board established under G.S. 106-739, or other governing board of the county or city that adopted the ordinance.
- (4) That each enhanced voluntary agricultural district have a representative on the agricultural advisory board established under G.S. 106-739.

(b) The purpose of establishing an enhanced voluntary agricultural district is to allow a county or a city to provide additional benefits to farmland beyond that available in a voluntary agricultural district established under Part 2 of this Article, when the owner of the farmland agrees to the condition imposed under G.S. 106-743.2. The county or city that adopted the ordinance may take any action it deems appropriate to encourage the formation of these districts and to further their purposes and objectives.

(c) A county ordinance adopted pursuant to this Part is effective within the unincorporated areas of the county. A city ordinance adopted pursuant to this Part is effective within the corporate limits of the city. A city may amend its ordinances in accordance with G.S. 160A-383.2 with regard to agricultural districts within its planning jurisdiction.

(d) A county or city ordinance adopted pursuant to this Part may be adopted simultaneously with the creation of a voluntary agricultural district pursuant to G.S. 106-738.

**"§ 106-743.2. Conservation agreements for farmland in enhanced voluntary agricultural districts; limitation.**

A conservation agreement entered into between a county or city and a landowner pursuant to G.S. 106-743.1(a)(2) shall be irrevocable for a period of at least 10 years from the date the agreement is executed. At the end of its term, a conservation agreement shall automatically

renew for a term of three years, unless notice of termination is given in a timely manner by either party as prescribed in the ordinance establishing the enhanced voluntary agricultural district. The benefits set forth in this Part shall be available to the farmland that is the subject of the conservation agreement for the duration of the conservation agreement.

**"§ 106-743.3. Enhanced voluntary agricultural districts entitled to all benefits of voluntary agricultural districts.**

The provisions of G.S. 106-739 through G.S. 106-741 and G.S. 106-743 apply to an enhanced voluntary agricultural district under this Part, to an ordinance adopted under this Part, and to any person, entity, or farmland subject to this Part in the same manner as they apply under Part 2 of this Article.

**"§ 106-743.4. Enhanced voluntary agricultural districts; additional benefits.**

(a) Property that is subject to a conservation agreement under G.S. 106-743.2 that remains in effect may receive up to twenty-five percent (25%) of its gross sales from the sale of nonfarm products and still qualify as a bona fide farm that is exempt from zoning regulations under G.S. 153A-340(b). For purposes of G.S. 153A-340(b), the production of any nonfarm product that the Department of Agriculture and Consumer Services recognizes as a "Goodness Grows in North Carolina" product that is produced on a farm that is subject to a conservation agreement under G.S. 106-743.2 is a bona fide farm purpose. A farmer seeking to benefit from this subsection shall have the burden of establishing that the property's sale of nonfarm products did not exceed twenty-five percent (25%) of its gross sales. A county may adopt an ordinance pursuant to this section that sets forth the standards necessary for proof of compliance.

Nothing in this section shall affect the county's authority to zone swine farms pursuant to G.S. 153A-340(b)(3).

(b) A person who farms land that is subject to a conservation agreement under G.S. 106-743.2 that remains in effect is eligible under G.S. 143-215.74(b) to receive the higher percentage of cost-share funds for the benefit of that farmland under the Agriculture Cost Share Program established pursuant to Part 9 of Article 21 of Chapter 143 of the General Statutes for funds to benefit that farmland.

(c) State departments, institutions, or agencies that award grants to farmers are encouraged to give priority consideration to any person who farms land that is subject to a conservation agreement under G.S. 106-743.2 that remains in effect.

**"§ 106-743.5. Waiver of utility assessments.**

(a) In the ordinance establishing an enhanced voluntary agricultural district under this Part, a county or a city may provide that all assessments for utilities provided by that county or city are held in abeyance, with or without interest, for farmland subject to a conservation agreement under G.S. 106-743.2 that remains in effect until improvements on the farmland property are connected to the utility for which the assessment was made.

(b) The ordinance may provide that, when the period of abeyance ends, the assessment is payable in accordance with the terms set out in the assessment resolution.

(c) Statutes of limitations are suspended during the time that any assessment is held in abeyance under this section without interest.

(d) If an ordinance is adopted by a county or a city under this section, then the assessment procedures followed under Article 9 of Chapter 153A or Article 10 of Chapter 160A of the General Statutes, respectively, shall conform to the terms of this ordinance with

respect to qualifying farms that entered into conservation agreements while such ordinance was in effect.

(e) Nothing in this section is intended to diminish the authority of counties or cities to hold assessments in abeyance under G.S. 153A-201 and G.S. 160A-237."

**SECTION 6.** G.S. 153A-340(b)(2) reads as rewritten:

"(2) Except as provided in G.S. 106-743.4 for farms that are subject to a conservation agreement under G.S. 106-743.2, bona fide farm purposes include the production and activities relating or incidental to the production of crops, fruits, vegetables, ornamental and flowering plants, dairy, livestock, poultry, and all other forms of agricultural products having a domestic or foreign market. For purposes of this subdivision, the production of a nonfarm product that the Department of Agriculture and Consumer Services recognizes as a "Goodness Grows in North Carolina" product that is produced on a farm subject to a conservation agreement under G.S. 106-743.2 is a bona fide farm purpose."

**SECTION 7.** Article 19 of Chapter 160A of the General Statutes is amended by adding a new section to read:

**"§ 160A-383.2. Voluntary agricultural districts.**

A city may amend the ordinances applicable within its planning jurisdiction to provide flexibility to farming operations that are located within a city or county voluntary agricultural district or enhanced voluntary agricultural district adopted under Article 61 of Chapter 106 of the General Statutes. Amendments to applicable ordinances may include provisions regarding on-farm sales, pick-your-own operations, road signs, agritourism, and other activities incident to farming. For purposes of this section, the term "farming" shall have the same meaning as set forth in G.S. 106-581.1."

**SECTION 8.** G.S. 143-215.74(b)(9) reads as rewritten:

"(9) When the applicant is either (i) a limited-resource ~~farmer or farmer~~, (ii) a beginning farmer, or (iii) a person farming land that is located in an enhanced voluntary agricultural district and is subject to a conservation agreement under G.S. 106-743.2 that remains in effect, State funding shall be limited to ninety percent (90%) of the average cost for each practice with the assisted farmer providing ten percent (10%) of the cost, which may include in-kind support of the practice, with a maximum of one hundred thousand dollars (\$100,000) per year to each applicant. The following definitions apply in this subdivision:

- a. Beginning farmer. - A farmer who has not operated a farm or who has operated a farm for not more than 10 years and who will materially and substantially participate in the operation of the farm.
- a1. Enhanced voluntary agricultural district. - A district established by a county or a city by ordinance under Part 3 of Article 61 of Chapter 106 of the General Statutes.
- b. Limited-resource farmer. - A farmer with direct and indirect annual gross farm sales that do not exceed one hundred thousand dollars (\$100,000) and with an adjusted household income in each of the previous two years that is at or below the greater of the county



median household income, as determined by the United States Department of Housing and Urban Development, or two times the national poverty level based on the federal poverty guidelines established by the United States Department of Health and Human Services and revised each April 1.

c. **Materially and substantially participate.**

1. In the case of an individual, for the individual, including members of the immediate family of the individual, to provide substantial day-to-day labor and management of the farm, consistent with the practices in the county in which the farm is located.
2. In the case of an entity, for all members of the entity, to participate in the operation of the farm, with some members providing management and some members providing labor and management necessary for day-to-day activities such that if the members did not provide the management and labor, the operation of the farm would be seriously impaired."

**SECTION 9.** G.S. 106-735, as recodified by Section 2 of this act, reads as rewritten:

**"§ 106-735. Short title and purpose.**

(a) This ~~article~~Article shall be known as "The Agricultural Development and Farmland Preservation Enabling Act."

(b) The purpose of this Article is to authorize counties and cities to undertake a series of programs to encourage the preservation of ~~farmland~~qualifying farmland, as defined ~~herein~~herein, and to foster the growth, development, and sustainability of family farms."

**SECTION 10.** G.S. 106-736, as recodified by Section 2 of this act, reads as rewritten:

**"§ 106-736. Agricultural Development/Farmland preservation programs authorized.**

(a) A county or a city may by ordinance establish a farmland preservation program under this Article. The ordinance may authorize qualifying farms, as defined in G.S. 106-737, to take advantage of one or more of the benefits authorized by the remaining sections of this Article.

(b) A county or a city may develop programs to promote the growth, development, and sustainability of farming and assist farmers in developing and implementing plans that achieve these goals. For purposes of this Article, the terms "agriculture", "agricultural", and "farming" have the same meaning as set forth in G.S. 106-581.1."

**SECTION 11.** G.S. 106-737, as recodified by Section 3 of this act, reads as rewritten:

**"§ 106-737. Qualifying farmland.**

In order for farmland to qualify for inclusion in a voluntary agricultural district or an enhanced voluntary agricultural district under Part 1 or Part 2 of this Article, it must be real property that:

- (1) Is participating in the farm present-use-value taxation program established by G.S. 105-277.2 through 105-277.7 or is otherwise determined by the

county to meet all the qualifications of this program set forth in G.S. 105-277.3;

- (2) ~~Is certified by the Soil Conservation Service of the United States Department of Agriculture as being a farm on which at least two-thirds of the land is composed of soils that (i) are best suited for providing food, seed, fiber, forage, timber, and oil seed crops, (ii) have good soil qualities, (iii) are favorable for all major crops common to the county where the land is located, (iv) have a favorable growing season, and (v) receive the available moisture needed to produce high yields an average of eight out of 10 years; or on which at least two-thirds of the land has been actively used in agricultural, horticultural or forestry operations as defined in G.S. 105-277.2 (1), (2), and (3) during each of the five previous years, measured from the date on which the determination must be made as to whether the land in question qualifies;~~
- (3) Is managed in accordance with the Soil Conservation Service defined erosion control practices that are addressed to highly erodible land; and
- (4) Is the subject of a conservation agreement, as defined in G.S. 121-35, between the county and the owner of such land that prohibits nonfarm use or development of such land for a period of at least 10 years, except for the creation of not more than three lots that meet applicable county zoning and subdivision regulations."

**SECTION 12.** G.S. 106-738, as recodified by Section 3 of this act, reads as rewritten:

**"§ 106-738. Voluntary agricultural districts.**

- (a) An ordinance adopted under this ~~Article-Part~~ shall provide:

- (1) For the establishment of voluntary agricultural districts consisting initially of at least the number of contiguous acres of qualifying farmland agricultural land, and forestland or horticultural land that is part of a qualifying farm, or the number of qualifying farms deemed appropriate by the ~~board of county commissioners; governing board of the county or city adopting the ordinance;~~
- (2) For the formation of such districts upon the execution by the owners of the requisite acreage of an agreement to sustain agriculture in the district;
- (3) That the form of this agreement must be reviewed and approved by an agricultural advisory board established under G.S. 106-739 or some other county board or official;
- (4) That each such district have a representative on the agricultural advisory board established under G.S. 106-739.

(b) The purpose of such agricultural districts shall be to increase identity and pride in the agricultural community and its way of life and to increase protection from nuisance suits and other negative impacts on properly managed farms. The county or city that adopted an ordinance under this Part may take such action as it deems appropriate to encourage the formation of such districts and to further their purposes and objectives.

(c) A county ordinance adopted pursuant to this Part is effective within the unincorporated areas of the county. A city ordinance adopted pursuant to this Part is effective

within the corporate limits of the city. A city may amend its ordinances in accordance with G.S. 160A-383.2 with regard to agricultural districts within its planning jurisdiction."

**SECTION 13.** G.S. 106-739, as recodified by Section 3 of this act, reads as rewritten:

**"§ 106-739. Agricultural advisory board.**

An ordinance adopted under this Part or Part 3 of this Article shall provide for the establishment of an agricultural advisory board, organized and appointed as the county or city that adopted the ordinance shall deem appropriate. The county or city that adopted the ordinance may confer upon this advisory board authority to:

- (1) Review and make recommendations concerning the establishment and modification of agricultural districts;
- (2) Review and make recommendations concerning any ordinance or amendment adopted or proposed for adoption under this Part or Part 3 of this Article;
- (3) Hold public hearings on public projects likely to have an impact on agricultural operations, particularly if such projects involve condemnation of all or part of any qualifying farm;
- (4) Advise the governing board of the county commissioners or city that adopted the ordinance on projects, programs, or issues affecting the agricultural economy or way of life within the county;
- (5) Perform other related tasks or duties assigned by the governing board of the county commissioners or city that adopted the ordinance."

**SECTION 14.** G.S. 106-740, as recodified by Section 3 of this act, reads as rewritten:

**"§ 106-740. Public hearings on condemnation of farmland.**

An ordinance adopted under this Part or Part 3 of this Article may provide that no State or local public agency or governmental unit may formally initiate any action to condemn any interest in qualifying farmland within a voluntary agricultural district under this Part or an enhanced voluntary agricultural district under Part 3 of this Article until such agency has requested the local agricultural advisory board established under G.S. 106-739 to hold a public hearing on the proposed condemnation.

- (1) Following a public hearing held pursuant to this section, the board shall prepare and submit written findings and a recommendation to the decision-making body of the agency proposing acquisition.
- (2) The board designated to hold the hearing shall have 30 days after receiving a request under this section to hold the public hearing and submit its findings and recommendations to the agency.
- (3) The agency may not formally initiate a condemnation action while the proposed condemnation is properly before the advisory board within these time limitations."

**SECTION 15.** G.S. 106-742, as recodified by Section 3 of this act, reads as rewritten:

**"§ 106-742. Waiver of water and sewer assessments.**

- (a) A county or a city that has adopted an ordinance under this Part may provide by ordinance that its water and sewer assessments be held in abeyance, with or without interest,



for farms, whether inside or outside of a voluntary agricultural district, until improvements on such property are connected to the water or sewer system for which the assessment was made.

(b) The ordinance may provide that, when the period of abeyance ends, the assessment is payable in accordance with the terms set out in the assessment resolution.

(c) Statutes of limitations are suspended during the time that any assessment is held in abeyance without interest.

(d) If an ordinance is adopted under this section, then the assessment procedures followed under Article 9 of Chapter 153A of the General Statutes or Article 10 of Chapter 160A of the General Statutes, whichever applies, shall conform to the terms of this ordinance with respect to qualifying farms that entered into conservation agreements while such ordinance was in effect.

(e) Nothing in this section is intended to diminish the authority of counties or cities to hold assessments in abeyance under ~~G.S. 153A-201~~ G.S. 153A-201 or G.S. 160A-237."

**SECTION 16.** G.S. 106-743, as recodified by Section 3 of this act, reads as rewritten:

**"§ 106-743. County Local ordinances.**

A county or a city adopting an ordinance under this Part or Part 3 of this Article may consult with the North Carolina Commissioner of Agriculture or his staff before adoption, and shall record the ordinance with the Commissioner's office after adoption. Thereafter, the county or city shall submit to the Commissioner at least once a year, a written report including the status, progress and activities of ~~the county's~~ its farmland preservation program under this Part or Part 3 of this Article."

**SECTION 17.** G.S. 106-744, as recodified by Section 4 of this act, reads as rewritten:

**"§ 106-744. Purchase of agricultural conservation easements, easements; establishment of North Carolina Agricultural Development and Farmland Preservation Trust Fund.**

(a) A county may, with the voluntary consent of landowners, acquire by purchase agricultural conservation easements over qualifying farmland as defined by ~~G.S. 106-737 located within a voluntary agricultural district as defined by G.S. 106-738.~~ G.S. 106-737.

(b) For purposes of this section, "agricultural conservation easement" means a negative easement in gross restricting residential, commercial, and industrial development of land for the purpose of maintaining its agricultural production capability. Such easement:

(1) May permit the creation of not more than three lots that meet applicable county zoning and subdivision regulations; and

(1a) May permit agricultural uses as necessary to promote agricultural development associated with the family farm; and

(2) Shall be perpetual in duration, provided that, at least 20 years after the purchase of an easement, a county may agree to reconvey the easement to the owner of the land for consideration, if the landowner can demonstrate to the satisfaction of the county that commercial agriculture is no longer practicable on the land in question.

(c) There is established a "North Carolina Agricultural Development and Farmland Preservation Trust Fund" to be administered by the Commissioner of Agriculture. The Trust Fund shall consist of all monies received for the purpose of purchasing agricultural

conservation easements or funding programs that promote the development and sustainability of farming and assist in the transition of existing farms to new farm families, or monies transferred from counties or private sources. The Trust Fund shall be invested as provided in G.S. 147-69.2 and G.S. 147-69.3. The Commissioner shall use Trust Fund monies ~~for the~~ for any of the following:

- (1) The purchase of agricultural conservation easements, including transaction costs, and costs.
- (2) Public and private enterprise programs that will promote profitable and sustainable family farms through assistance to farmers in developing and implementing plans for the production of food, fiber, and value-added products, agritourism activities, marketing and sales of agricultural products produced on the farm, and other agriculturally related business activities.
- (3) To fund conservation agreements to bring into or maintain farmland in active production of food, fiber, and other agricultural products.
- (4) The costs of administering the program under this Article, including the cost of staff and staff support.

(c1) The Commissioner shall distribute Trust Fund monies for such purchases, including transaction costs, as follows:

- (1) To a private nonprofit conservation organization that matches thirty percent (30%) of the Trust Fund monies it receives with funds from sources other than the Trust Fund.
- (2) To counties according to the match requirements under subsection ~~(e1)~~ (c2) of this section.

~~(e1)~~ (c2) A county that is an enterprise tier four county or an enterprise tier five county, as these tiers are defined in G.S. 105-129.3(a), and that has prepared a countywide farmland protection plan shall match fifteen percent (15%) of the Trust Fund monies it receives with county funds. A county that has not prepared a countywide farmland protection plan shall match thirty percent (30%) of the Trust Fund monies it receives with county funds. A county that is an enterprise tier one county, an enterprise tier two county, or an enterprise tier three county, as these counties are defined in G.S. 105-129.3(a), and that has prepared a countywide farmland protection plan shall not be required to match any of the Trust Fund monies it receives with county funds.

~~(e2)~~ (c3) The Commissioner of Agriculture shall adopt rules governing the use, distribution, investment, and management of Trust Fund monies.

(d) This section shall apply to agricultural conservation easements falling within its terms. This section shall not be construed to make unenforceable any restriction, easement, covenant, or condition that does not comply with the requirements of this section.

This section shall not be construed to invalidate any farmland preservation program.

This section shall not be construed to diminish the powers of any public entity, agency, or instrumentality to acquire by purchase, gift, devise, inheritance, eminent domain, or otherwise and to use property of any kind for public purposes.

This section shall not be construed to authorize any public entity, agency, or instrumentality to acquire by eminent domain an agricultural conservation easement.

(e) As used in subsection ~~(e1)~~ (c2) of this section, a countywide farmland protection plan means a plan that satisfies all of the following requirements:

- (1) The countywide farmland protection plan shall contain a list and description of existing agricultural activity in the county.
- (2) The countywide farmland protection plan shall contain a list of existing challenges to continued family farming in the county.
- (3) The countywide farmland protection plan shall contain a list of opportunities for maintaining or enhancing small, family-owned farms and the local agricultural economy.
- (4) The countywide farmland protection plan shall describe how the county plans to maintain a viable agricultural community and shall address farmland preservation tools, such as agricultural economic development, including farm diversification and marketing assistance; other kinds of agricultural technical assistance, such as farm infrastructure financing, farmland purchasing, linking with younger farmers, and estate planning; the desirability and feasibility of donating agricultural conservation easements, and entering into voluntary agricultural districts.
- (5) The countywide farmland protection plan shall contain a schedule for implementing the plan and an identification of possible funding sources for the long-term support of the plan.

(f) A countywide farmland protection plan that meets the requirements of subsection (e) of this section may be formulated with the assistance of an agricultural advisory board designated pursuant to G.S. 106-739.

(g) There is established the Agricultural Development and Farmland Preservation Trust Fund Advisory Committee. The Advisory Committee shall be administratively located within the Department of Agriculture and Consumer Services and shall advise the Commissioner on the prioritization and allocation of funds, the development of criteria for awarding funds, program planning, and other areas where monies from the Trust Fund can be used to promote the growth and development of family farms in North Carolina. The Advisory Committee shall be composed of 19 members as follows:

- (1) The Commissioner of Agriculture or the Commissioner's designee, who shall serve as the Chair of the Advisory Committee.
- (2) The Secretary of Commerce or the Secretary's designee.
- (3) The Secretary of Environment and Natural Resources or the Secretary's designee.
- (4) Three practicing farmers, one appointed by the Governor, one appointed by the President Pro Tempore of the Senate, and one appointed by the Speaker of the House of Representatives.
- (5) The Dean of the College of Agriculture and Life Sciences at North Carolina State University or the Dean's designee.
- (6) The Dean of the School of Agriculture and Environmental Sciences at North Carolina Agricultural and Technical State University or the Dean's designee.
- (7) The Executive Director of the North Carolina Rural Economic Development Center, Inc., or the Executive Director's designee.
- (8) The Executive Director of the Conservation Trust for North Carolina or the Executive Director's designee.



- (9) The Executive Director of the North Carolina Farm Transition Network or the Executive Director's designee.
- (10) The President of the North Carolina Association of Soil and Water Conservation Districts or the President's designee.
- (11) The Director of the Southeast Regional Office of the American Farmland Trust or the Director's designee.
- (12) The Executive Director of the North Carolina Agribusiness Council or the Executive Director's designee.
- (13) The President of the North Carolina State Grange or the President's designee.
- (14) The President of the North Carolina Farm Bureau Federation, Inc., or the President's designee.
- (15) The President of the North Carolina Black Farmers and Agriculturalists Association or the President's designee.
- (16) The President of the North Carolina Forestry Association or the President's designee.
- (17) The Executive Director of the North Carolina Association of County Commissioners or the Executive Director's designee.

(h) The Advisory Committee shall meet at least quarterly. The Department of Agriculture and Consumer Services shall provide the Advisory Committee with administrative and secretarial staff. Members of the Advisory Committee shall be entitled to per diem pursuant to G.S. 138-5 or G.S. 138-6, as appropriate. The Advisory Committee shall make recommendations to the Commissioner on the distribution of monies from the Trust Fund at least annually. The Commissioner shall take the recommendations of the Advisory Committee into consideration in making decisions on the distribution of monies from the Trust Fund.

(i) The Advisory Committee shall report no later than May 1 of each year to the Joint Legislative Commission on Governmental Operations and the House of Representatives and Senate Appropriations Subcommittees on Natural and Economic Resources regarding the activities of the Advisory Committee, the agriculture easements purchased, and agricultural projects funded during the previous year."

**SECTION 18.** G.S. 106-581.1 reads as rewritten:

**"§ 106-581.1. Agriculture defined.**

For purposes of this Article, the terms "~~agriculture~~" and "~~agricultural~~"— "agriculture", "agricultural", and "farming" ~~shall refer to the all of the following:~~

- (1) The cultivation of soil for production and harvesting of crops, including but not limited to fruits, vegetables, ~~sod,~~ flowers and ornamental plants, ~~the plants.~~
- (2) The planting and production of trees and ~~timber,~~ timber.
- (3) Dairying and the raising, management, care, and training of livestock, including horses, bees, poultry, deer, elk, and other animals for individual and public use, consumption, and marketing. ~~Further, for purposes of this Article, aquaculture is considered a form of agriculture pursuant to~~
- (4) Aquaculture as defined in G.S. 106-758.

- (5) The operation, management, conservation, improvement, and maintenance of a farm and the structures and buildings on the farm, including building and structure repair, replacement, expansion, and construction incident to the farming operation.
- (6) When performed on the farm, "agriculture", "agricultural", and "farming" also include the marketing and selling of agricultural products, agritourism, the storage and use of materials for agricultural purposes, packing, treating, processing, sorting, storage, and other activities performed to add value to crops, livestock, and agricultural items produced on the farm, and similar activities incident to the operation of a farm."

**SECTION 19.** The first report required pursuant to G.S. 106-744(i), as enacted by Section 19 of this act, is due on or before 1 May 2006.

**SECTION 20.** This act is effective when it becomes law.

In the General Assembly read three times and ratified this the 23<sup>rd</sup> day of August, 2005.

s/ Beverly E. Perdue  
President of the Senate

s/ James B. Black  
Speaker of the House of Representatives

s/ Michael F. Easley  
Governor

Approved 3:30 p.m. this 13<sup>th</sup> day of September, 2005

Wright Farm Easement	Piedmont Lands Conservancy	114	North Central	\$208,475
J.W. and Kathy Spencer Farm Easement	Hyde Soil and Water Conservation District	210	Northeastern	\$540,611
Piedmont Jerseys Farm Easement	Catawba Lands Conservancy	275	West Central	\$183,461
Wood Farm Phase I Easement	Mainspring Conservation Trust	104	West	\$1,240,368
Coltrane Dairy Farm Easement	Piedmont Lands Conservancy	94	North Central	\$167,905
Edwin Rogers Farm Easement	Southern Appalachian Highlands Conservancy	215	West	\$210,000
Best Farm Easement	Working Lands Trust	22	South Central	\$17,101
Terry Rogers Farm Easement	Southern Appalachian Highlands Conservancy	155	West	\$125,000
Boney Farm Easement	Pender Soil and Water Conservation District	105	Southeastern	\$17,705
Michael Barrier Farm Easement	Cabarrus Soil and Water Conservation District	35	South Central	\$60,146



+

Project Name	Applicant	Scope	Region	Grant Award
Stanly County Farm Bureau Arena	Stanly County	Regional	South Central	\$200,000
Improving Pasture Management	NC Foundation for Soil and Water Conservation	Statewide	North Central	\$114,000
Ashe County Farmland Protection Plan	Ashe County	Local	West Central	\$14,000
Regional Grain Project	Cleveland County	Regional	West Central	\$150,000
Expanding Triangle Farmer Market Opportunities	The Conservation Fund	Regional	North Central	\$5,000

Term Easement Name	Applicant	Acres	Region	Grant Award
Katalinic Farm Easement	Pender Soil and Water Conservation District	103	Southeastern	\$32,678

Perpetual Easement Name	Applicant	Acres	Region	Grant Award
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# Conservation Easement Budget Worksheet - Hyde SWCD - JW and Kathy Spencer Farm

Expenditure Categories	Grant Funds Requested (For use in section titled "ADFP Trust Fund Grant Request Budget")	Secured Match (Written Letter of Commitment from matching funds source)	Unsecured Match (All match will be considered unsecured unless accompanied by Letter of Commitment)	Total Matching Funds (For use in the section titled "Total Matching Funds Budget")	Total (ADFP Trust Fund Grant Request + Secured Match + Unsecured Match)	Remarks (If needed, list any other funding sources and amounts)
204 Travel (applicable state rates)				\$ -	\$ -	
207 Personnel and Administrative				\$ -	\$ -	
211 Stewardship Endowment	\$ 15,411.00		\$ 15,411.00	\$ 15,411.00	\$ 30,822.00	Needs letter prior to contract period
212 Survey	\$ 3,000.00			\$ -	\$ 3,000.00	
213 Appraisal		\$ 2,500.00		\$ 2,500.00	\$ 2,500.00	
214 Baseline Documentation Report	\$ 3,000.00			\$ -	\$ 3,000.00	
215 Environmental Assessment/Audit	\$ 2,500.00			\$ -	\$ 2,500.00	
216 Legal Fees	\$ 2,500.00			\$ -	\$ 2,500.00	
217 Closing Costs	\$ 500.00			\$ -	\$ 500.00	
220 Easement Purchase	\$ 513,700.00	\$ 511,200.00		\$ 511,200.00	\$ 1,024,900.00	210 acres
<b>Total Project Budget</b>	<b>\$ 540,611.00</b>	<b>\$ 513,700.00</b>	<b>\$ 15,411.00</b>	<b>\$ 529,111.00</b>	<b>\$ 1,069,722.00</b>	

Grantee Signature: Robert P. Bohner

ADFP Director Signature: \_\_\_\_\_

## JW and Kathy Spencer Farm X

Quarter (Grant Year 1)	Tasks/Goals	Grant Funding to be Used	Matching Funds (cash or in-kind) to be Used	Total Funding to be Used
October 1, 2017 - December 31, 2017	Survey on the property	\$ 3,000.00		\$ 3,000.00
January 1, 2018 - March 31, 2018	Environmental Assessment /Audit Hyde SWCD	\$ 2,500.00		\$ 2,500.00
April 1, 2018 - June 30, 2018	Baseline Documentation Report Started by Hyde	\$ 1,500.00		\$ 1,500.00
July 1, 2018 - September 30, 2018	Baseline Documentation Report Completed by Hyde	\$ 1,500.00		\$ 1,500.00

Grant Year 1  
Subtotals

\$ 8,500.00 \$ - \$ 8,500.00

Quarter (Grant Year 2)	Tasks/Goals	Grant Funding to be Used	Matching Funds (cash or in-kind) to be Used	Total Funding to be Used
October 1, 2018 - December 31, 2018	Appraisal		\$ 2,500.00	\$ 2,500.00
January 1, 2019 - March 31, 2019	Deed of Conservation Easement Title Search Easement Purchase	\$516,200.00	\$ 511,200.00	\$ 1,027,400.00
April 1, 2019 - June 30, 2019	Deed of Conservation Easement Recorded	\$ 500.00		\$ 500.00
July 1, 2019 - September 30, 2019	Stewardship Endowment payment to Hyde SWCD	\$ 15,411.00	\$ 15,411.00	\$ 30,822.00

Grant Year 2  
Subtotals

\$532,111.00 \$ 529,111.00 \$ 1,061,222.00



# JW and Kathy Spencer Farm X

Entire Grant
Period Totals

\$540,611.00
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\$ 529,111.00
---------------

\$ 1,069,722.00
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**Hyde County Board of Commissioners  
AGENDA ITEM SUMMARY SHEET**

**Meeting Date:** February 5, 2018  
**Presenter:** Jane Hodges  
**Attachment:** Yes

**ITEM TITLE:** Appointment to the Hyde County Airport Advisory Board

**SUMMARY:** I would like to have Jo Ann Spencer appointed to the Board to fill the position currently held by Mr. Billy Williams. It is a term of three years. I would also recommend that all serving Board members be reappointed to their positions and terms.

**RECOMMEND:** PLEASE APPROVE

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Motion Made By: ☐ Earl Pugh, Jr.  
☐ Barry Swindell  
☐ Dick Tunnell  
☐ Ben Simmons  
☐ Tom Pahl

Motion Seconded By: ☐ Earl Pugh, Jr.  
☐ Barry Swindell  
☐ Dick Tunnell  
☐ Ben Simmons  
☐ Tom Pahl

Vote: ☐ Earl Pugh, Jr.  
☐ Barry Swindell  
☐ Dick Tunnell  
☐ Ben Simmons  
☐ Tom Pahl

## AIRPORT ADVISORY COMMITTEE

Scheduled Meeting is on the 4<sup>th</sup> Monday in the month

<b>Member</b>	<b>Appointed</b>	<b>Term</b>	<b>Expires</b>
Wilson Daughtry	February 5, 2018	1 year	February 4, 2019
Greg Gibbs	February 5, 2018	1 year	February 4, 2019
Art Keeney	February 5, 2018	2 years	February 3, 2020
Earl Pugh Jr.	February 5, 2018	1 year	February 4, 2019
Jo Ann Spencer	February 5, 2018	3 years	February 2, 2021
Sharon Spencer	February 5, 2018	2 years	February 3, 2020

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Motion Made By: ☐ Earl Pugh, Jr.  
☐ Barry Swindell  
☐ Dick Tunnell  
☐ Ben Simmons  
☐ Tom Pahl

Motion Seconded By: ☐ Earl Pugh, Jr.  
☐ Barry Swindell  
☐ Dick Tunnell  
☐ Ben Simmons  
☐ Tom Pahl

Vote: ☐ Earl Pugh, Jr.  
☐ Barry Swindell  
☐ Dick Tunnell  
☐ Ben Simmons  
☐ Tom Pahl



**Hyde County Board of Commissioners**  
**AGENDA ITEM SUMMARY SHEET**

**Meeting Date:** February 5, 2018  
**Presenter:** Jane Hodges  
**Attachment:** Yes

**ITEM TITLE:** HYDE COUNTY AIRPORT FARM LEASE

**SUMMARY:** The Hyde County Advisory Board sent out proposals to 41 farmers in Hyde County. There were 5 bids received.

**RECOMMEND:** The Hyde County Airport Advisory Board recommends to the Hyde County Board of Commissioners that the Hyde County Airport Farm Lease be awarded to Mr. Charles Williford for a sum of \$ 268.50 x 300 acres as stated in the Lease Agreement for a total 4 year payment of \$ 322,200.00.

The Hyde County Airport Advisory Board sent out 41 bid proposals to farmers in Hyde County. The Board received 5 bid proposals.

Don Nixon	\$ 67,500.00 per year	\$ 225.00 X 300 acres
Richard Mann	\$ 65,025.00 per year	\$ 216.75 X 300 acres
J. W. Spencer	\$ 64,950.00 per year	\$ 216.50 X 300 acres
Wilson Daughtry	\$ 65,250.00 per year	\$ 217.50 X 300 acres
Charles Williford	\$ 80,550.00 per year	\$ 268.50 X 300 acres

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Motion Made By: ☐ Earl Pugh, Jr.  
☐ Barry Swindell  
☐ Dick Tunnell  
☐ Ben Simmons  
☐ Tom Pahl

Motion Seconded By: ☐ Earl Pugh, Jr.  
☐ Barry Swindell  
☐ Dick Tunnell  
☐ Ben Simmons  
☐ Tom Pahl

Vote: ☐ Earl Pugh, Jr.  
☐ Barry Swindell  
☐ Dick Tunnell  
☐ Ben Simmons  
☐ Tom Pahl

# NOTICE TO PROSPECTIVE BIDDERS

Date: 12/13/2017  
P.O. Box 95  
30 Oyster Creek Road  
Swan Quarter, North Carolina 27885

The Sealed Bids will be received, beginning on December 18, 2017 for the work described herein and the closing date shall be 5:00 p.m., January 19, 2018, for the farming of approximately 300 acres located in the Engelhard Township, and Hyde County, N.C. described as the Airport Farm. The lease will be for 4 years beginning on January 30, 2018 and ending on January 29, 2022. Bids will be accepted in the Hyde County Manager's Office located in the Government Center, 30 Oyster Creek Road, Swan Quarter, N.C., by mail or courier to P.O. Box 95, or 30 Oyster Creek Road, Swan Quarter, N.C., 27885.

Each Bid should contain a sealed envelope with the completed Bid. Envelopes with Bid written on the outside are provided. The Bids will be publicly opened and read at 1:00 P.M. on January 22, 2018 at the Hyde County Airport Advisory Board meeting held at the Hyde County Airport located at 470 Airport Road, Engelhard, N.C. Prospective Bidders may attend the Bid Opening.

Work shall include but not be limited to application of lime and fertilizer to the entire acreage and maintenance and mowing of the ditches and drainage of the premises. Good farming practices are to be used to maintain the condition of the farm at the end of the lease as it was in the beginning of the lease.

Please see attached proposed Farm Lease Agreement for further proposed lease conditions and attached aerial photograph for exact acreage and location. The County of Hyde is an Equal Opportunity Employer. This Legal Notice, Advertisement for Bid, and any addenda will be posted on the County of Hyde Website at: [www.hydecountync.gov](http://www.hydecountync.gov)

Questions about this Advertisement for Bids should be directed in writing to:

Hyde County Government  
Attention: Jane Hodges  
P.O. Box 95  
Swan Quarter, N.C. 27885  
Telephone: (252) 926-4372  
Email: [jhodges@hydecountync.gov](mailto:jhodges@hydecountync.gov)

Bid Amount per Acre: 264.50 X 300 Acres

Total Bid Price: 322 200.00

Printed Name of Proposer: Charles Willford Jr

Signature of Proposer: Charles Willford Jr

HYDE COUNTY  
NOTICE TO PROSPECTIVE BIDDERS

Date: 12/13/2017  
P.O. Box 95  
30 Oyster Creek Road  
Swan Quarter, North Carolina 27885

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Attention: Jane Hodges  
P.O. Box 95  
Swan Quarter, N.C. 27885  
Telephone: (252) 926-4372  
Email: [jhodges@hydecountync.gov](mailto:jhodges@hydecountync.gov)

Bid Amount per Acre: \$217.50 X 300 Acres

Total Bid Price: \$65,250.-

Printed Name of Proposer:

Wilson Daughtry

Signature of Proposer:

[Signature]

## NOTICE TO PROSPECTIVE BIDDERS

Date: 12/13/2017  
P.O. Box 95  
30 Oyster Creek Road  
Swan Quarter, North Carolina 27885

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Attention: Jane Hodges  
P.O. Box 95  
Swan Quarter, N.C. 27885  
Telephone: (252) 926-4372  
Email: [jhodges@hydecountync.gov](mailto:jhodges@hydecountync.gov)

Bid Amount per Acre: \$ 216.75 X 300 Acres

Total Bid Price: \$ 65,025.00

Printed Name of Proposer: MANN, Farms, Inc

Signature of Proposer: Richard Mann



HYDE COUNTY  
NOTICE TO PROSPECTIVE BIDDERS

Date: 12/13/2017  
P.O. Box 95  
30 Oyster Creek Road  
Swan Quarter, North Carolina 27885

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Hyde County Government  
Attention: Jane Hodges  
P.O. Box 95  
Swan Quarter, N.C. 27885  
Telephone: (252) 926-4372  
Email: [jhodges@hydecountync.gov](mailto:jhodges@hydecountync.gov)

Bid Amount per Acre: \$ 216.50 X 300 Acres

Total Bid Price: \$ 64,950.

Printed Name of Proposer: Spencer Heritage Farms Inc.

Signature of Proposer: [Signature]

**IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).**

**INSURED** SPENCER HERITAGE FARMS INC  
**NAME AND** 4131 QUARTER RD  
**ADDRESS** SWANQUARTER NC 27885-9323

**CERTIFICATE  
HOLDER**

#### COVERAGES

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

X	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
<input type="checkbox"/>	<b>COMMERCIAL GENERAL LIABILITY - OCCURRENCE</b>  GEN'L AGGREGATE APPLIES PER POLICY						GENERAL AGGREGATE \$ PRODUCTS - COMP/OPS AGGREGATE \$ PERSONAL & ADV INJURY \$ EACH OCCURRENCE \$ DAMAGE TO RENTED PREMISES (Ea Occurrence) \$ MED EXP (Any one person) \$
<input type="checkbox"/>	<b>BUSINESSOWNERS</b>						EACH OCCURRENCE \$ AGGREGATE \$
<input type="checkbox"/>	<b>AUTOMOBILE LIABILITY</b>						COMBINED SINGLE LIMIT (Each accident) \$
<input type="checkbox"/>	SCHEDULED AUTOS						BODILY INJURY (Per person) \$
<input type="checkbox"/>	HIRED AUTOS						BODILY INJURY (Per accident) \$
<input type="checkbox"/>	NON-OWNED AUTOS						PROPERTY DAMAGE (Per accident) \$
<input type="checkbox"/>	GARAGE LIABILITY						
<input type="checkbox"/>	(Other)						
<input type="checkbox"/>	<b>EXCESS LIABILITY - OCCURRENCE</b>						EACH OCCURRENCE \$ AGGREGATE \$
<input checked="" type="checkbox"/>	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b>  POLICY APPLIES TO THE WORKERS COMPENSATION LAW IN THE STATE OF NC	N/A		WC 0255812	10/5/2017	10/5/2018	WC STATUTORY LIMITS E.L. EACH ACCIDENT \$100,000 E.L. DISEASE - EA EMPLOYEE \$100,000 E.L. DISEASE - POLICY LIMIT \$500,000
<input checked="" type="checkbox"/>	OTHER: FCL0336916 EFFECTIVE: 01/01/2018 THRU 01/01/2019 LIABILITY LIMIT-\$500,000						

**DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES:**

#### CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

**AUTHORIZED REPRESENTATIVE**  
 TINA S EAKES  
 DATE 1/19/2018

COI 0910


TELEPHONE: (435) 220-4314

Email: [hodges@hydescountync.gov](mailto:hodges@hydescountync.gov)

Bid Amount per Acre: 225.00 X 300 Acres

Total Bid Price: 67,500

Printed Name of Proposer: Don Nixon

Signature of Proposer: 

January 22, 2018

1:00 PM

Hyde County Airport

The Hyde County Airport Advisory Board met at 1:00 pm on January 22, 2018 at the Hyde County Airport.

Those present were Vice chairman Wilson Daughtry, Greg Gibbs, Earl Pugh, Art Keeney, Tim Whitfield, Jay Talbert of Talbert and Bright, Jimmy Capp of the FAA, Sam Lawhorn of NCDOT Aviation Airport Projects Manager for this area and Jane Hodges, Airport Manager.

Vice Chairman Daughtry opened with prayer.

Minutes from the January 2016 and November 2017 meeting were approved with a unanimous vote on a motion from Mr. Keeney and a second by Mr. Whitfield.

Jay Talbert of Talbert and Bright the airport consultant gave a brief overview of the phone conversations with Manager Rich, Mr. Lawhorn, Mrs. Hodges and others regarding the runway extension and turnaround. NCDOT Aviation has turned us down on this project. A new project was determined during the conversations to be a repaving of the runway and a new PAPI (lighting) system. There is a possibility that the state will pay 100% of the cost of both projects. Several other topics were discussed as projects but will not be considered at present.

The Airport Farm Lease bids were opened. There were 41 bid packages sent out and 5 responses were received.

In order of arrival	Don Nixon for	\$ 225.00 x 300 acres for a total of \$ 67,500.00
	Richard Mann for	\$ 216.75 x 300 acres for a total of \$ 65,025.00
	J. W. Spencer for	\$ 216.50 x 300 acres for a total of \$ 64,950.00
	Wilson Daughtry for	\$ 217.50 x 300 acres for a total of \$ 64,250.00
	Charles Williford for	\$ 268.50 x 300 acres for a total of \$ 80,550.00

The Airport Advisory Board is recommending to the Hyde County Board of Commissioners to award the contract to Mr. Charles Williford on a motion made by Mr. Keeney and seconded by Mr. Whitfield with all members voting their approval of the action.

After discussion of the projects for the upcoming year the Hyde County Advisory Board would like to support and recommend to the Hyde County Board of Commissioners to move forward with the repaving of the runway (design only) project and funding of the project to begin in 2019 for and the PAPI



PAPI project will use the 2015 non primary entitlement funds. A motion by Mr. Whitfield with a second by Mr. Keeney was approved by all members in attendance.

Mr. Sam Lawhorn from the NC Department of Transportation Aviation Department gave an update on the airports annual planning agenda( a copy of his handouts are provided for you to look at), funding sources and a copy of the North Carolina Airports System Plan as it pertains to the Hyde County Airport from 2015.

Mr. Jimmy Capps from the FAA was here to go over the 5010 Highlights in the annual planning agenda and answer any questions the board had.

The meeting adjourned at 3:00 pm.

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North Carolina Department of Transportation  
Aviation

**SAM LAWHORN, PE**  
*Airport Project Manager*

Mail: 1560 Mail Service Center  
Raleigh, NC 27699-1560

Physical: 1050 Meridian Drive  
Morrisville, NC 27560

(919) 814-0562 T  
(919) 741-3278 M  
sclawhorn@ncdot.gov



- Rules and regulations – 2/02 – Does this need updating?
- Min STDS – 2/02 – Does this need updating?
- Height Ordinance – 2/02 – Does this need updating?
- Approach certified – 3/07 - Plans for 18B?
- RFQ advertisement and decision – **NEED, Must update every 5 years. – Airport to update**
- Master agreement – **NEED, Must update every 5 years. – Airport to update**
- ALP – 1/07 last approved. Are all upcoming and requested projects shown?

#### Contacts

Contact	Title	Phone	Cell (Optional)	Email	List Serve
Jane Hodges	Airport Manager	(252) 926-4372	252-943-4113	jhodges@hydecourtnc.gov	Yes
Bill Rich	County Manager	(252) 926-4179	252-926-5292	brich@hydecourtnc.gov	Yes
-	Financial Manager	-	-	-	No

#### Available Programs

- Maintenance Agreement? 08/15 Signed –New agreement upcoming.
- AWOS – State maintained facilities can request maintenance through Jimmy Capps –AWOS at 7W6 is State Maintained. [Jimmy to check on why AWOS is not showing on National Weather Service.](#)
- Economic Development – List with <http://accessnc.commerce.state.nc.us/EDIS/page1.html> or call 919-707-1500
- Wildlife Inspection – 2010, with the following recommendations: Install fence at a height of 8-10 feet with barbed wire outriggers, obtain depredation permit and use where it can be safely applied, and use pyrotechnics around pond to deter wildlife from visiting airport. [New Inspection new year.](#)
- Do you have a Security Plan? TSA developed the document, *Recommended Security Guidelines for General Aviation Airports and Users*, updated in March 2013, which identifies federally-endorsed security enhancements and provides guidance in the creation and implementation of a GA Security Plan. Further, the Airport Cooperative Research Program (ACRP) provides guidance on GA security in their document titled *General Aviation Safety and Security Practices- A Synthesis of Airport Practice*, which identifies a range of safety management and security operations. This is mostly for green airports, as the system plan identified that many of these airports are not working with local emergency services.

**5010 Highlights (2016):** **Please send a response to Jimmy Capps regarding what has been addressed and the plan to address all outstanding items. Letter still not received.**

1. Exposed non-frangible bases were exposed for lights. Any non-frangible bases should be graded to ground level to avoid prop strikes. Any frangible bases are required to be only 3" above graded ground.
2. Trees are 28:1 obstructions on RWY 29. [Only 20:1 required at airport.](#)

- Steps to Complete an Airport Layout Plan (ALP) Update
- I. Conceive Project
    - a. This is typically done during the Airport Layout Plan (ALP)/Master Plan update stage where the airports plans projects for the future 5, 10, and 20 years. Any projects at your airport, unless routine maintenance, should be on an approved ALP before funded is requested. Your APM can help determine projects that should be included on your ALP.
    - b. An ALP update should be completed around every 10 years, or as the airport future development plans change. These ALPs will need to be reviewed and signed by the NCDOT and FAA.
    - c. Minor changes, called Pin and Ink changes, are allowed to the ALP, but these projects must not effect airspace. Any major changes that effect airspace or critical aircraft should require a new ALP update.
  - II. Obtain Funding
    - a. Create/Update the project in PC Project Request and keep the requests up to date, as they are a living document. Check that project priorities, attachments, requested year, and justification are correct. Project titles should adequately describe the project as to what and where (ex. RWY 3 extension 500ft). The total cost for the project should be included, not just the construction cost. Additional Guidance is located at: [https://connect.ncdot.gov/municipalities/State-Airport-Aid/Documents/PC-PR\\_UpdateGuidelines2016.pdf](https://connect.ncdot.gov/municipalities/State-Airport-Aid/Documents/PC-PR_UpdateGuidelines2016.pdf)
    - b. If you plan on using your NPE for the project, then your APM needs to be notified. Your APM will determine if project is eligible for NPE.
    - c. If your project is chosen throughout any of the prioritization processes, typically in February, you will be notified and issued an award letter. If you receive an Award letter you should go to Next Steps guidance to determine all requirements to obtain a grant. The guidance is located at: <https://connect.ncdot.gov/municipalities/State-Airport-Aid/Documents/NextStepInitial.pdf>
  - III. Work Authorization(WA) Draft and Review
    - a. You should have your consultant draft up a WA to include all of the necessary tasks to complete the project. This should include all the necessary subconsultants to complete the project. NCDOA is currently working on a draft WA that should be used as a template and guidance.
    - b. Once the draft WA is complete the Airport should review the WA and confirm the scope is correct. At this time, the Airport should negotiate the man-hours associated with each task, and the profit margin for the WA. The profit margin must be between 9-15% and should be based on the level of complexity and the amount of risk associated with the project.
    - c. It is STRONGLY advised that before the WA is executed, it is provided to your APM for review. Your APM will review the WA to check that all necessary tasks are included and confirm the entire WA is reimbursable. The APM will then provide comments back to the sponsor after their review. The sponsor should provide responses to the comments, or have the consultant do so.
    - d. If any changes to the WA are made to address comments, it is suggested the sponsor resubmit the WA for review. This will allow the APM to confirm all comments are addressed correctly. If comments were not addressed correctly the APM will provide additional comments. It is suggest this process be completed until the APM has no further comments. The WA is an executed agreement between the Consultant and Airport, and not the NCDOA. Completing this review process is the only way to confirm your entire agreement is reimbursable by NCDOA.
  - IV. IFE/IFA
    - a. After the review is completed, but before the WA is executed an IFE or IFA should be performed. This will confirm the consultant's costs in the proposal are not excessive, and reimbursable.
-



complete the IFE/IFA requirement at no cost to the Airport, but a redacted WA must be provided.

- d. Once the IFE/IFA is complete, the Airport should renegotiate the WA when the IFE/IFA shows tasks as being excessive.

V. RFA setup

- a. Confirm the latest cost and information are updated in the PC Project Request section.
- b. The consultant should provide a project budget broken out by A-codes, a project schedule, and an exhibit showing the project limits. These documents, along with the final WA, should be provided to the APM and uploaded into PC as required.
- c. Confirm all required items on Next Steps guidance have been completed.
- d. Notify your APM all documents have been uploaded and the project is ready for the RFA.

See AV-101, AV-102, & AV103 Checklist for Each Process in the Grant - For use by Sponsors and consultants to make sure RFA's, reimbursement requests, grant modifications, budget modifications, & closeout paperwork are full and complete.

- Checklist has been updated and is available on the website:

<https://connect.ncdot.gov/municipalities/State-Airport-Aid/Pages/default.aspx>

Project Requests - See Below. Are these projects on your ALP? Any project that need to be explained?

Proj Request #	Project Description	Sponsor Initials	SPOT Project Request ID	Estimated \$	Rank	Year
3493	BEACON AND DRAINAGE IMPROVEMENTS			41,790		2016
3609	NEW BEACON CONSTRUCTION			102,752		2016
3610	TERMINAL AREA DRAINAGE CONSTRUCTION			116,970		2016
2585	RUNWAY EXTENSION AND LIGHTING		A130005	417,770	1	2017
3077	AUTOMATED WEATHER OBSERVATION STATION			120,000		2014
2582	TAXIWAY TURNAROUND AND LIGHTING			387,850	2	2018
2590	NEW T-HANGAR			1,023,500	3	2019
3079	AIRPORT LAYOUT PLAN UPDATE			35,000	4	2019
3078	(3) 60 X 60 CORPORATE HANGAR		A130004	2,227,600	5	2020
2589	UNICOM RADIO			10,000		2014
2583	TAXIWAY TURNAROUND AND LIGHTING			387,850	6	2021
2592	AIRFIELD PERIMETER FENCING (PHASE I)			562,275	7	2022
2593	AIRFIELD PERIMETER FENCING (PHASE II)			461,750	8	2023
2584	TERMINAL AREA PAVEMENT REHABILITATION			120,200	9	2024
2587	GROUND COMMUNICATIONS OUTLET (GCO)			30,000	10	2021
2588	UTILITY INSTALLATION FOR WATER AND SEWER			750,000	11	2025
2591	RUNWAY PAVEMENT REHABILITATION			1,411,300	12	2026
2586	STANDARD INSTRUMENT APPROACH PROCEDURE			70,000	13	2022

- |            |                             |
|------------|-----------------------------|
| 2016 NPE   | \$150,000                   |
| - 2017 NPE | \$150,000                   |
| - Total    | \$600,000 – Plans to Spend? |

STI SPOT 5.0 projects to be scored:

- A130004 – 3 60x60 Corporate Hangers.
- A130005 – 300' RWY Extension.
- A130006 – Parrell TWY. This project should be entered in PC as a project request and not STI since is a system goal.

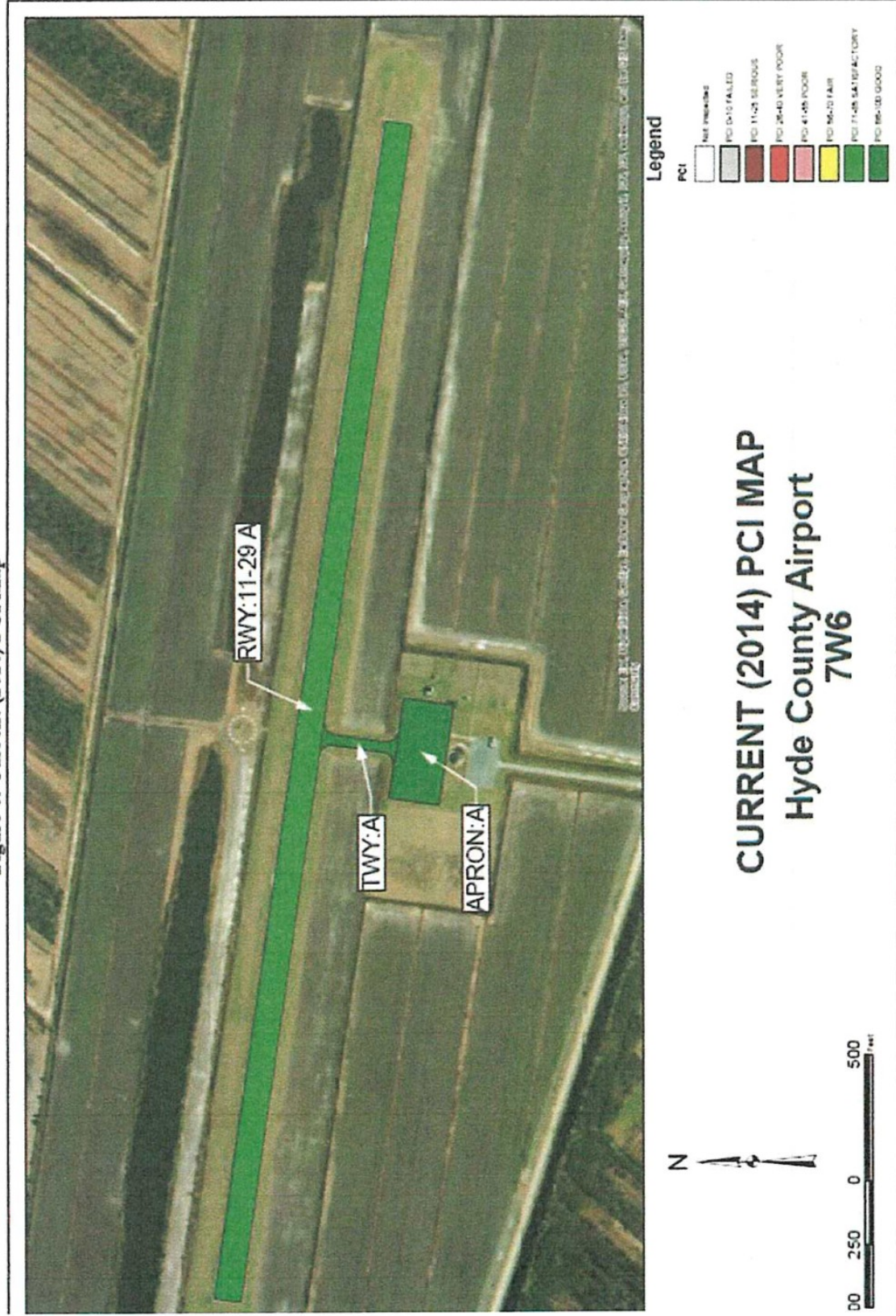
Open grants (as of 1/1/18)

- None currently, but upcoming grant for the RWY Rehab and PAPI Replacement.

Miscellaneous Items

- Solar Farm Glare Studies – Are there any ordinances in place to require a glare study for solar farm development applications near the airport (within 5 miles)? The DoA and FAA do not have any control over these matters and rely on local zoning ordinances to ensure that the airspace is protected.
  - There is a statewide solar template ordinance developed by the NC Solar Center at NCSU. Local governments can adopt the document in whole or just sections of it. You may want to check out the following link to compare it with the current ordinances you have for your airport at: [http://nccleantech.ncsu.edu/wp-content/uploads/Template-Solar-Ordinance\\_V1.0\\_12-18-13.pdf](http://nccleantech.ncsu.edu/wp-content/uploads/Template-Solar-Ordinance_V1.0_12-18-13.pdf)
- UAS questions:
  - Begin with [www.faa.gov/uas](http://www.faa.gov/uas) or [www.ncdot.gov/aviation/uas](http://www.ncdot.gov/aviation/uas)
  - You may also contact our office directly and talk with Basil Yap
- The Maintenance Program is now handled by Randy Finger. Most projects will be determined biased attached PCI report. Any maintenance Issues you would like me to mention to Randy?

Figure 6: Current (2014) PCI Map



- goals.
  - b. Projects must be in PC Project Requests to be considered for State Aid and funds are almost always issued through a PC Grant.
  - c. Funding that are awarded through the annual prioritization process with scoring based on system goal rankings.
  - d. The total amount of annual funding is based off of State General Assembly Budget.
  - e. See project eligibility and rating system in State Program Guidance Handbook.
  - STI
    - a. STI is for Capital Improvement projects, which are projects above System Goals.
    - b. Typically 100% funded projects that include all design, ROW, and construction cost to complete project.
    - c. Projects must be provided to your RPO/MPO to be considered for STI funding. Projects still need to be entered in PC Project Request for scoring and are almost always issued through PC Grants.
    - d. Scoring is based off of NCDOA, RPO/MPO, and Division ratings.
    - e. The total amount of annual funding is based off of the Highway Trust Fund.
    - f. See project eligibility and rating system in State Program Guidance Handbook.
  - Economic Development Program
    - a. New program and funding source, which has been created by State Law/Budget.
    - b. Rating System and eligibility are in the process of being determined, but job creation should be part of the ranking criteria.
    - c. It is anticipated these awarded projects will be issued through the PC grant system.
  - Statewide Programs – Completed by NCDOA with no grants or cost to the airport.
    - a. Airport Safety Preservation Program (Typically called Maintenance Program) – NCDOA selects projects and performs necessary maintenance at airports. DOA uses contractors and consultants hired by NCDOA.
    - b. Wildlife Hazard Management Project – NCDOA partners with USDA Wildlife to provide wildlife site visits, training, and hazard management.
    - c. AWOS Program – NCDOA partners with airports to share some, but not all, of the cost of supporting the AWOS systems for NC GA airports. If your AWOS is part of this project, please contact NCDOA with maintenance issues.
-



requirements.

- b. Funds expire in 4 years, and must be spent on an AIP eligible and justified project.
  - c. 90% Federal funds with a required 10% local match. For Green Airports, the State will cover the 10% local match for safety projects.
  - d. Eligible projects can typically be determined by the airport, but all airside safety needs must be addressed before NPE should be used elsewhere. Obstruction notification provided by the FAA must also be addressed, before NPE is used elsewhere.
  - e. If NPE funds are planned to be used for profit generating projects (Hangers, Fuel Farms, etc.) then the airport should have addressed all safety issues and obstructions. A letter should be provided to the NCDOA that states how all of the 5010 comments are going to be addressed. Also according to the FAA AIP Handbook, the Airport should not expect any Federal apportionment or discretionary funding for safety projects within the next three years.
- **Apportionment**
    - a. Federal funds that are awarded annually by the State. Projects must be AIP Handbook eligible.
    - b. Typically 90% Federal funds with a required 10% local match. For Green Airports, the State will cover the 10% local match for safety projects.
    - c. Projects must be in PC Project Requests to be considered for apportionment, and funds are almost always issued through a PC Grant.
    - d. Scoring is based off of the AIP handbook and DOA prioritization
    - e. The total annual funding amounts for apportionment projects are determined by the FAA.
  - **Discretionary**
    - a. Federal awarded project chosen by the FAA, and projects must be AIP Handbook eligible.
    - b. NCDOA can suggest projects, but suggestions must be submitted 3 years before FAA projects are chosen.
    - c. Projects should be in PC Project Requests to be suggested for discretionary and funds are almost always issued through a NCDOA PC Grant.
-



**NCASP**  
NORTH CAROLINA AIRPORTS SYSTEM PLAN

# NORTH CAROLINA AIRPORTS SYSTEM PLAN



7W6

2015 INDIVIDUAL AIRPORT SUMMARY: **Hyde County Airport**



# The North Carolina Airport System

The North Carolina Airport System consists of 72 public-use airports that serve the aviation needs of North Carolina residents and visitors. Ten of these airports provide commercial airline service and the remainder are general aviation airports. The existing system is well-rounded and accessible. Currently, 94% of the state's population resides within 30 minutes of a system airport and 89% of the population lives within 60 minutes of an airport that provides commercial airline service. Similarly, 98% of North Carolina businesses or employment centers are within a 30-minute drive to a system airport.

As future development and economic opportunities arise, expansion and updates to the system's services and coverage are needed to meet increasing demand. Further, key improvements in infrastructure and facilities, some of which are highlighted in this brochure, will be necessary to keep the system positioned for future aviation and economic development opportunities. All of these considerations are discussed in the North Carolina Airports System Plan (NCASP).

## About 7W6

Hyde County Airport (7W6) is located in the City of Engelhard and the County of Hyde in the eastern portion of the state. The airport is owned by the county and provides general aviation services to its patrons.

Associated County / City	 Hyde / Engelhard
Annual Operations (2013)	 4,050
Number of Based Aircraft (2013)	 1
Primary Runway	 11/29
Dimensions	 4,700 FT X 100 FT
Taxiway	 Connector Ends
Approach/Approach Lighting	 Visual / None
Population Within 30-Min. Drive	 2,603



## Economic Benefit of t Hyde County Airport

(Source: Economic Contribution of North Carolina Air

Aviation contributes significantly to North Carolina's economy by providing employment, serving the business community, attracting tourism to the state. In addition, the airport provides many vital services to communities that contribute to the safety, and general quality of life of North Carolina residents. These services include medical transport, local or regional emergency response and management, and law enforcement. The 2012 economic benefits for the airport are described in the table below.

EMPLOYMENT	
PAYROLL	
ECONOMIC OUTPUT	

\$4

HYDE COUNTY AIRPORT



# Airport Development Plan Facility Objectives/Recommendations

For each airport grouping/role, a series of facility objectives were established to make sure that every airport is meeting the standards serving the needs of the surrounding communities and the statewide aviation system. The NCASP identifies recommended projects that airport should consider in order to meet Airport Development Plan objectives. The following table summarizes the categories, the airport existing condition, the objective, and identifies whether the airport meets the objective.

AIRPORT DEVELOPMENT PLAN CATEGORY	ACTUAL (2015)	OBJECTIVE	MEETS OBJECTIVE
Airport Layout Plan (ALP)	2005	ALP Completed/Updated Within Last 10 Years	Yes
Runway Safety Area (RSA)	300 FT	300 FT	Yes
Runway Protection Zone (RPZ) Ownership	Complete	Fee Simple	Yes
Pavement Condition Index (PCI) - Primary RWY	64 (as of 2012)	PCI $\geq$ 75	No
Pavement Condition Index (PCI) - Apron	100 (as of 2012)	PCI $\geq$ 75	Yes
Pavement Condition Index (PCI) - Taxiways	100 (as of 2012)	PCI $\geq$ 75	Yes
Runway Length	4,700 FT	4,200 FT	Yes
Runway Width	100 FT	75 FT	Yes
Pavement Strength	30,000lbs SW, 43,000lbs DW	< 30,000lbs SW or DW and > 12,500lbs SW or DW	Yes
Visual Navigational Aids	RB, LWS, PAPI-2	Rotating Beacon (RB), Lighted Wind Stock (LWS), PAPI-2	Yes
Runway Edge Lighting	MIRL	Medium Intensity Runway Lighting (MIRL)	Yes
Weather Reporting Capability	None	AWOS III <del>2</del>	No
Standard Instrument Approach	Visual <i>need Runway only 11</i>	Instrument Approach with Vertical Guidance (APV), 400', 1m	No
Parallel Taxiway	Connector Ends	Full Parallel	No
Aircraft Apron	12 spaces	50% Based Aircraft + 20% Busy Day Transient = 1 space	Yes
General Aviation Terminal Building	1,000 SF	3,200 SF	No
Taxiway & Apron Edge Lighting	Medium Intensity Taxiway Lighting (MITL)	Reflective Markers	Yes
Airfield Signage	L, G	Runway Hold Position (RHP), Location (L), Guidance (G)	No
Ground Communication	UNICOM	UNICOM, Remote Communications Outlet (RCO) or Ground Communications Outlet (GCO)	Yes
Approach Lighting	None	Approach Lighting System (ALS)	No
Aircraft Rescue and Firefighting (ARFF) Equipment	No	Case by Case	N/A
Hangars	0 hangars	50% Based Aircraft = 0 hangars	No
Airfield Maintenance Equipment/Storage Bldg.	None	Approved Tractor/Building	No
Perimeter Fencing	Partial, 8' with 1' of barbed wire	8' Perimeter	No
Fuel Facilities	AvGas, Self-Serve	Based on Demand	Yes



# Airport Grouping/Role

In 2004, DOA developed and adopted the Airport Groupings Model that used demographic and economic data to identify key community parameters that could be used to determine what type of airport an area could support. Data for the model was updated and groupings were revised as a part of this NCASP. More detail on the model and the methodology are available in the NCASP technical report. The following represent general runway length objectives by Airport Grouping:



As part of the NCASP, Hyde County Airport was classified as a **Green Airport**.

## 20-Year Costs for NCASP Recommended Projects

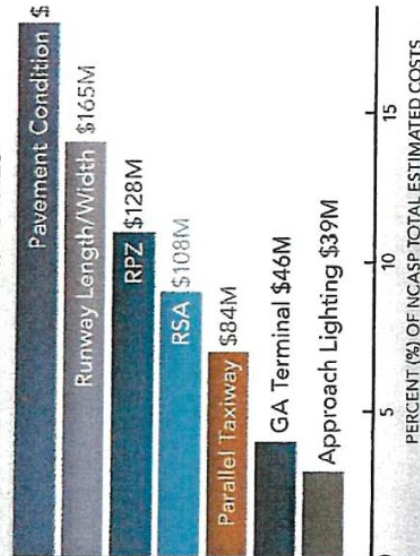
Based on the recommendations in the NCASP, it is estimated that at least \$1.2 billion is needed in order to meet the target goals for the plan's performance measures and ADP objectives. These costs represent planning-level estimates to increase the performance and respond to future needs.

### ESTIMATED COSTS BY AIRPORT GROUPING



**NCASP ESTIMATED COSTS = \$1.2 BILLION**

### SELECT PROJECT TYPES/TOTALS



There are additional reports and analyses that were undertaken as part of the NCASP. Some of the publications prepared and available on the Division of Aviation's website include:

- ✦ Airport Pavement Management System (APMS) and Pavement Condition Assessment
- ✦ Automated Weather Observation System (AWOS) Condition Assessments
- ✦ General Aviation Airport Return on Investment Case Studies
- ✦ Aeronautical Surveys for Airports GIS
- ✦ North Carolina Airport Development Programs and Policies Guide (NCADPP)

For more information on these studies or the NCASP, please visit: <http://www.ncdot.gov/aviation/>



## HYDE COUNTY BOARD OF COMMISSIONERS 2017 2018 BUDGET *REVISIONS*

**MEETING DATE**  
**02/05/2018**

[illegible]

REQUESTED BY \_\_\_\_\_ DATE \_\_\_\_/\_\_\_\_/\_\_\_\_

APPROVED BY: (SIGNATURE)  
(CO MGR) (BD CHAIR) (CLERK)

APPROVAL DATE        /        /       

ENTERED IN SYSTEM \_\_\_\_\_ DATE \_\_\_\_ / \_\_\_\_ / \_\_\_\_  
(FINANCE OFFICER)



## HYDE COUNTY BOARD OF COMMISSIONERS 2017 2018 BUDGET *REVISIONS*

**MEETING DATE**  
**02/05/2018**

"+" EXP BUDGET	"-" EXP BUDGET
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REQUESTED BY \_\_\_\_\_ DATE \_\_\_\_/\_\_\_\_/\_\_\_\_

APPROVED BY \_\_\_\_\_  
(CO MGR) (BD CHAIR) (CLERK)

APPROVAL DATE                    /                    /

ENTERED IN SYSTEM \_\_\_\_\_ DATE \_\_\_\_ / \_\_\_\_ / \_\_\_\_

(FINANCE OFFICER)

## HYDE COUNTY BOARD OF COMMISSIONERS 2017 2018 BUDGET *REVISIONS*

**MEETING DATE**  
02/05/2018

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"-" REV BUDGET	"+" REV BUDGET

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REQUESTED BY \_\_\_\_\_ DATE \_\_\_\_/\_\_\_\_/\_\_\_\_

APPROVED BY: Bill E (CO MGR) \_\_\_\_\_ (BD CHAIR) \_\_\_\_\_ (CLERK)

APPROVAL DATE        /        /       

ENTERED IN SYSTEM \_\_\_\_\_ DATE \_\_\_\_ / \_\_\_\_ / \_\_\_\_  
(FINANCE OFFICER)



## HYDE COUNTY BOARD OF COMMISSIONERS 2017 2018 BUDGET *REVISIONS*

**MEETING DATE**  
**02/05/2018**

[illegible]

## HYDE COUNTY BOARD OF COMMISSIONERS

### 2007 2008 BUDGET *REVISIONS*

**MEETING DATE**  
**2/5/2017**

[illegible]

REQUESTED BY Laurie Pato DATE 1 / 16 / 18  
(SIGNATURE)

APPROVED BY \_\_\_\_\_  
(CO MGR) (BD CHAIR) (CLERK)

APPROVAL DATE                      /                      /

ENTERED IN SYSTEM \_\_\_\_\_ DATE \_\_\_\_/\_\_\_\_/\_\_\_\_  
(FINANCE OFFICER)



# DIVISION OF SOCIAL SERVICES

## Low-Income Home Energy Assistance (LIEAP)

FUNDING SOURCE: Federal Low Income Home Energy Assistance Funds

EFFECTIVE DATE: 12/01/2017

AUTHORIZATION NUMBER: 1

### ALLOCATION PERIOD

FROM DECEMBER 2017 THRU MAY 2018 SERVICE MONTHS

FROM JANUARY 2018 THRU JUNE 2018 PAYMENT MONTHS

Co. No.	COUNTY	Initial (or Previous) Allocation Funding Authorization		Additional Allocation		Grand Total Allocation	
		Federal	Total	Federal	Total	Federal	Total
01	ALAMANCE	589,292.00	589,292.00	0.00	0.00	589,292.00	589,292.00
02	ALEXANDER	114,616.00	114,616.00	0.00	0.00	114,616.00	114,616.00
03	ALLEGHANY	49,953.00	49,953.00	0.00	0.00	49,953.00	49,953.00
04	ANSON	159,479.00	159,479.00	0.00	0.00	159,479.00	159,479.00
05	ASHE	108,298.00	108,298.00	0.00	0.00	108,298.00	108,298.00
06	AVERY	58,710.00	58,710.00	0.00	0.00	58,710.00	58,710.00
07	BEAUFORT	243,385.00	243,385.00	0.00	0.00	243,385.00	243,385.00
08	BERTIE	135,396.00	135,396.00	0.00	0.00	135,396.00	135,396.00
09	BLADEN	237,192.00	237,192.00	0.00	0.00	237,192.00	237,192.00
10	BRUNSWICK	386,634.00	386,634.00	0.00	0.00	386,634.00	386,634.00
11	BUNCOMBE	808,829.00	808,829.00	0.00	0.00	808,829.00	808,829.00
12	BURKE	341,288.00	341,288.00	0.00	0.00	341,288.00	341,288.00
13	CABARRUS	476,468.00	476,468.00	0.00	0.00	476,468.00	476,468.00
14	CALDWELL	305,692.00	305,692.00	0.00	0.00	305,692.00	305,692.00
15	CAMDEN	21,299.00	21,299.00	0.00	0.00	21,299.00	21,299.00
16	CARTERET	203,686.00	203,686.00	0.00	0.00	203,686.00	203,686.00
17	CASWELL	104,598.00	104,598.00	0.00	0.00	104,598.00	104,598.00
18	CATAWBA	523,165.00	523,165.00	0.00	0.00	523,165.00	523,165.00
19	CHATHAM	162,316.00	162,316.00	0.00	0.00	162,316.00	162,316.00
20	CHEROKEE	109,045.00	109,045.00	0.00	0.00	109,045.00	109,045.00
21	CHOWAN	72,713.00	72,713.00	0.00	0.00	72,713.00	72,713.00
22	CLAY	39,950.00	39,950.00	0.00	0.00	39,950.00	39,950.00
23	CLEVELAND	467,277.00	467,277.00	0.00	0.00	467,277.00	467,277.00
24	COLUMBUS	334,774.00	334,774.00	0.00	0.00	334,774.00	334,774.00
25	Craven	357,395.00	357,395.00	0.00	0.00	357,395.00	357,395.00
26	CUMBERLAND	1,532,658.00	1,532,658.00	0.00	0.00	1,532,658.00	1,532,658.00
27	CURRITUCK	52,538.00	52,538.00	0.00	0.00	52,538.00	52,538.00
28	DARE	78,187.00	78,187.00	0.00	0.00	78,187.00	78,187.00
29	DAVIDSON	545,997.00	545,997.00	0.00	0.00	545,997.00	545,997.00
30	DAVIE	113,176.00	113,176.00	0.00	0.00	113,176.00	113,176.00
31	DUPLIN	318,055.00	318,055.00	0.00	0.00	318,055.00	318,055.00
32	DURHAM	1,036,177.00	1,036,177.00	0.00	0.00	1,036,177.00	1,036,177.00
33	EDGEcombe	390,923.00	390,923.00	0.00	0.00	390,923.00	390,923.00
34	FORSYTH	1,369,686.00	1,369,686.00	0.00	0.00	1,369,686.00	1,369,686.00
35	FRANKLIN	225,003.00	225,003.00	0.00	0.00	225,003.00	225,003.00
36	GASTON	839,893.00	839,893.00	0.00	0.00	839,893.00	839,893.00
37	GATES	47,637.00	47,637.00	0.00	0.00	47,637.00	47,637.00
38	GRAHAM	36,644.00	36,644.00	0.00	0.00	36,644.00	36,644.00
39	GRANVILLE	188,262.00	188,262.00	0.00	0.00	188,262.00	188,262.00
40	GREENE	112,319.00	112,319.00	0.00	0.00	112,319.00	112,319.00
41	GUILFORD	1,904,390.00	1,904,390.00	0.00	0.00	1,904,390.00	1,904,390.00
42	HALIFAX	371,756.00	371,756.00	0.00	0.00	371,756.00	371,756.00
43	HARNETT	502,496.00	502,496.00	0.00	0.00	502,496.00	502,496.00
44	HAYWOOD	230,698.00	230,698.00	0.00	0.00	230,698.00	230,698.00
45	HENDERSON	290,655.00	290,655.00	0.00	0.00	290,655.00	290,655.00
46	HERTFORD	158,832.00	158,832.00	0.00	0.00	158,832.00	158,832.00
47	HOKE	252,763.00	252,763.00	0.00	0.00	252,763.00	252,763.00

**Low-Income Home Energy Assistance (LIEAP)**
**AUTHORIZATION NUMBER: 1**

		Initial (or Previous) Allocation Funding Authorization		Additional Allocation		Grand Total Allocation	
	COUNTY	Federal	Total	Federal	Total	Federal	Total
48	HYDE	27,507.00	27,507.00	0.00	0.00	27,507.00	27,507.00
49	IREDELL	426,534.00	426,534.00	0.00	0.00	426,534.00	426,534.00
50	JACKSON	149,174.00	149,174.00	0.00	0.00	149,174.00	149,174.00
51	JOHNSTON	604,787.00	604,787.00	0.00	0.00	604,787.00	604,787.00
52	JONES	56,834.00	56,834.00	0.00	0.00	56,834.00	56,834.00
53	LEE	247,581.00	247,581.00	0.00	0.00	247,581.00	247,581.00
54	LENOIR	371,266.00	371,266.00	0.00	0.00	371,266.00	371,266.00
55	LINCOLN	237,091.00	237,091.00	0.00	0.00	237,091.00	237,091.00
56	MACON	123,230.00	123,230.00	0.00	0.00	123,230.00	123,230.00
57	MADISON	84,427.00	84,427.00	0.00	0.00	84,427.00	84,427.00
58	MARTIN	140,578.00	140,578.00	0.00	0.00	140,578.00	140,578.00
59	MCDOWELL	196,029.00	196,029.00	0.00	0.00	196,029.00	196,029.00
60	MECKLENBURG	3,175,514.00	3,175,514.00	0.00	0.00	3,175,514.00	3,175,514.00
61	MITCHELL	56,607.00	56,607.00	0.00	0.00	56,607.00	56,607.00
62	MONTGOMERY	111,567.00	111,567.00	0.00	0.00	111,567.00	111,567.00
63	MOORE	261,247.00	261,247.00	0.00	0.00	261,247.00	261,247.00
64	NASH	413,824.00	413,824.00	0.00	0.00	413,824.00	413,824.00
65	NEW HANOVER	742,485.00	742,485.00	0.00	0.00	742,485.00	742,485.00
66	NORTHAMPTON	142,654.00	142,654.00	0.00	0.00	142,654.00	142,654.00
67	ONSLOW	567,953.00	567,953.00	0.00	0.00	567,953.00	567,953.00
68	ORANGE	341,411.00	341,411.00	0.00	0.00	341,411.00	341,411.00
69	PAMLICO	42,670.00	42,670.00	0.00	0.00	42,670.00	42,670.00
70	PASQUOTANK	177,396.00	177,396.00	0.00	0.00	177,396.00	177,396.00
71	PENDER	214,428.00	214,428.00	0.00	0.00	214,428.00	214,428.00
72	PERQUIMANS	58,174.00	58,174.00	0.00	0.00	58,174.00	58,174.00
73	PERSON	156,194.00	156,194.00	0.00	0.00	156,194.00	156,194.00
74	PITT	916,299.00	916,299.00	0.00	0.00	916,299.00	916,299.00
75	POLK	57,557.00	57,557.00	0.00	0.00	57,557.00	57,557.00
76	RANDOLPH	509,081.00	509,081.00	0.00	0.00	509,081.00	509,081.00
77	RICHMOND	336,970.00	336,970.00	0.00	0.00	336,970.00	336,970.00
78	ROBESON	1,028,308.00	1,028,308.00	0.00	0.00	1,028,308.00	1,028,308.00
79	ROCKINGHAM	378,483.00	378,483.00	0.00	0.00	378,483.00	378,483.00
80	ROWAN	524,394.00	524,394.00	0.00	0.00	524,394.00	524,394.00
81	RUTHERFORD	294,010.00	294,010.00	0.00	0.00	294,010.00	294,010.00
82	SAMPSON	339,889.00	339,889.00	0.00	0.00	339,889.00	339,889.00
83	SCOTLAND	256,449.00	256,449.00	0.00	0.00	256,449.00	256,449.00
84	STANLY	213,395.00	213,395.00	0.00	0.00	213,395.00	213,395.00
85	STOKES	149,602.00	149,602.00	0.00	0.00	149,602.00	149,602.00
86	SURRY	296,374.00	296,374.00	0.00	0.00	296,374.00	296,374.00
87	SWAIN	50,610.00	50,610.00	0.00	0.00	50,610.00	50,610.00
88	TRANSYLVANIA	111,663.00	111,663.00	0.00	0.00	111,663.00	111,663.00
89	TYRRELL	23,089.00	23,089.00	0.00	0.00	23,089.00	23,089.00
90	UNION	457,622.00	457,622.00	0.00	0.00	457,622.00	457,622.00
91	VANCE	281,451.00	281,451.00	0.00	0.00	281,451.00	281,451.00
92	WAKE	2,202,979.00	2,202,979.00	0.00	0.00	2,202,979.00	2,202,979.00
93	WARREN	117,492.00	117,492.00	0.00	0.00	117,492.00	117,492.00
94	WASHINGTON	76,096.00	76,096.00	0.00	0.00	76,096.00	76,096.00
95	WATAUGA	173,466.00	173,466.00	0.00	0.00	173,466.00	173,466.00
96	WAYNE	591,915.00	591,915.00	0.00	0.00	591,915.00	591,915.00
97	WILKES	290,851.00	290,851.00	0.00	0.00	290,851.00	290,851.00
98	WILSON	387,790.00	387,790.00	0.00	0.00	387,790.00	387,790.00
99	YADKIN	122,705.00	122,705.00	0.00	0.00	122,705.00	122,705.00
100	YANCEY	76,713.00	76,713.00	0.00	0.00	76,713.00	76,713.00
150	Jackson Indian	0.00	0.00	0.00	0.00	0.00	0.00
187	Swain Indian	0.00	0.00	0.00	0.00	0.00	0.00
Total		\$ 36,402,610.00	\$ 36,402,610.00	\$ -	\$ -	\$ 36,402,610.00	\$ 36,402,610.00



**Low-Income Home Energy Assistance (LIEAP) AUTHORIZATION NUMBER: 1**

**FUNDING SOURCE:** Federal Low Income Home Energy Assistance Funds Block Grant  
**CFDA Number:** 93.568  
**CFDA Name:** Low-Income Home Energy Assistance  
**Award Name:** Low-Income Home Energy Assistance  
**Award Number:** G17B1NCLIEA & G18B1NCLIEA  
**Award Date:** FFY 2017 & 2018  
**Federal Agency:** DHHS/ACF

**GRANT INFORMATION:** This represents 100% federal dollars.

This allocation represents the entire amount as designated in Session Law 2017-57 (Senate Bill 257).

These funds cannot be spent until after December 1, 2017.

**XS411 Heading:** LIHEAP  
**Tracked on XS411:** Federal Share 100%

**OBLIGATIONS INCURRED AND EXPENDITURES MADE UNDER THIS ADVICE WILL BE SUBJECT TO  
LIMITATIONS PUBLISHED BY FEDERAL AND STATE AGENCIES AS TO THE AVAILABILITY OF FUNDS**

**AUTHORIZED SIGNATURE**



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**DATE:**

November 21, 2017

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## HYDE COUNTY BOARD OF COMMISSIONERS 2017 2018 BUDGET *REVISIONS*

**MEETING DATE**  
**02/05/2018**

"+" EXP BUDGET	"-" EXP BUDGET
"-" REV BUDGET	"+" REV BUDGET

[illegible]

REQUESTED BY \_\_\_\_\_ DATE \_\_\_\_/\_\_\_\_/\_\_\_\_  
(SIGNATURE)

APPROVED BY \_\_\_\_\_  
(CO MGR) (BD CHAIR) (CLERK)

APPROVAL DATE        /        /       

ENTERED IN SYSTEM \_\_\_\_\_ DATE \_\_\_\_/\_\_\_\_/\_\_\_\_  
(FINANCE OFFICER)

HYDE COUNTY BOARD OF COMMISSIONERS  
2017/2018 BUDGET REVISIONS

MEETING DATE 02/05/2018					
Contract Wages				"+" EXP BUDGET "- REV BUDGET	"-" EXP BUDGET "+ REV BUDGET
(FO USE) BR # OR IDT#	DEPARTMENT	ACCOUNT #	LINE ITEM ACCOUNT NAME / EXPLANATION	DEBIT	CREDIT
16-18	Health - Child Health	10.5960.4600	Medical Supplies	\$ 250.00	
		10.5960.1400	Travel		\$ 250.00
				\$ 250.00	\$ 250.00
			Transferring funds from Travel to Medical Supplies to cover costs through year end. <i>Budget is NOT increased.</i>		

REQUESTED \_\_\_\_\_ DATE \_\_\_\_\_

APPROVED... CO MANAGER CO COMMISSIONER-CHAIR CLERK TO THE BOARD

ENTERED LEDGER/DATE \_\_\_\_\_

## HYDE COUNTY ADMINISTRATION 2017-2018 BUDGET *REVISIONS*

**DATE OF REQUEST**  
**2/5/2018**

"+" EXP BUDGET	"-" EXP BUDGET
"-" REV BUDGET	"+" REV BUDGET

[illegible]

REQUESTED BY Justin L. Ellis DATE 02 / 01 / 2018  
(SIGNATURE)

APPROVED BY \_\_\_\_\_  
(CO MGR) (BD CHAIR) (CLERK)

APPROVAL DATE        /        /       

ENTERED IN SYSTEM \_\_\_\_\_ DATE \_\_\_\_/\_\_\_\_/\_\_\_\_  
(FINANCE OFFICER)



HYDE COUNTY BOARD OF COMMISSIONERS  
2017/2018 BUDGET REVISIONS

MEETING DATE 02/05/2018					
Contract Wages				"+" EXP BUDGET	"-" EXP BUDGET
				"-" REV BUDGET	"+" REV BUDGET
(FO USE) BR # OR IDT#	DEPARTMENT	ACCOUNT #	LINE ITEM ACCOUNT NAME / EXPLANATION	DEBIT	CREDIT
18-18	Health - Breastfeeding Peer	10.5833.0500	FICA	\$ 300.00	
		10.5833.1400	Travel		\$ 300.00
				\$ 300.00	\$ 300.00
			Transferring funds from Travel to cover FICA through year end. <b>Budget is NOT increased.</b>		

REQUESTED \_\_\_\_\_ DATE \_\_\_\_\_

APPROVED... CO MANAGER CO COMMISSIONER-CHAIR CLERK TO THE BOARD

ENTERED LEDGER/DATE \_\_\_\_\_

HYDE COUNTY BOARD OF COMMISSIONERS  
2017/2018 BUDGET REVISIONS

MEETING DATE 02/05/2018					
Contract Wages				"+" EXP BUDGET "- REV BUDGET	"-" EXP BUDGET "+ REV BUDGET
(FO USE) BR # OR IDT#	DEPARTMENT	ACCOUNT #	LINE ITEM ACCOUNT NAME / EXPLANATION	DEBIT	CREDIT
17-18	Health - Environmental Health	10.6170.0500	FICA	\$ 1,930.00	
		10.6170.4500	Contract ARHS		\$ 1,000.00
		10.6170.7400	Equipment for Vehicle		\$ 930.00
				\$ 1,930.00	\$ 1,930.00
			Transferring funds from Contract ARHS and Equipment to cover FICA through year end. <b>Budget is NOT increased.</b>		

REQUESTED \_\_\_\_\_ DATE \_\_\_\_\_

APPROVED... CO MANAGER CO COMMISSIONER-CHAIR CLERK TO THE BOARD

ENTERED LEDGER/DATE \_\_\_\_\_

**Hyde County Board of Commissioners  
AGENDA ITEM SUMMARY SHEET**

**Meeting Date:** February 5, 2018  
**Presenter:** Chairman, Vice-Chair, Commissioners and Manager  
**Attachment:** No

**ITEM TITLE:** MANAGEMENT REPORTS

**SUMMARY:** This is a time for each Commissioner to give reports on their work representing the County.

Additionally, Commissioners may wish to bring up issues they wish to have followed up by the Board or by the County Manager.

The County Manager and Assistant County Manager will give an oral update on various projects and other administrative matters.

**RECOMMEND:** Receive reports. Discussion and possible action as necessary.

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Motion Made By: ☐ Earl Pugh, Jr.  
☐ Barry Swindell  
☐ Dick Tunnell  
☐ Ben Simmons  
☐ Tom Pahl

Motion Seconded By: ☐ Earl Pugh, Jr.  
☐ Barry Swindell  
☐ Dick Tunnell  
☐ Ben Simmons  
☐ Tom Pahl

Vote: ☐ Earl Pugh, Jr.  
☐ Barry Swindell  
☐ Dick Tunnell  
☐ Ben Simmons  
☐ Tom Pahl

**Manager's Calendar (January 2018)**

<b>1</b>	Holiday
<b>2</b>	Ocracoke Office -5 & 6 pm conference call to discuss weather situation (Justin, Donnie, Kris)
<b>3</b>	Ocracoke Office - Office closed at 1 pm due to inclement weather; 11 am-Joe & Henri McClees
<b>4</b>	Office Closed due to weather
<b>5</b>	Office Closed due to weather
<b>6</b>	
<b>7</b>	
<b>8</b>	Office Closed due to weather - 2:30 PM-Met with Dylan Bennick;TDA Meeting 3 pm-6pm
<b>9</b>	Office opened at 10 am; BOC Meeting 6 pm
<b>10</b>	10am-Ferry to SQ; 2 pm-Debrief Meeting; 3pm-Met with Kris, Corrinne
<b>11</b>	Fish Camp-9:30-4:00
<b>12</b>	10am-Ferry to Ocracoke
<b>13</b>	10 am-Met with Ed Norvell & Tom Pahl (re: Island Inn)
<b>14</b>	
<b>15</b>	Holiday
<b>16</b>	10 am-Ferry to SQ
<b>17</b>	OCBA-4:30pm-6:00pm
<b>18</b>	Office closed due to weather
<b>19</b>	Office closed due to weather
<b>20</b>	
<b>21</b>	4 pm-Met with Joseph Ramunni at the farm
<b>22</b>	Leadership Development training at Williamston
<b>23</b>	Leadership Development training at Williamston
<b>24</b>	9am-12pm-Met with Jack Bishop;4 pm-Met with Toni Marshall (RLF Request)
<b>25</b>	9am-Wes Grigson with Gallagher (conf. call); 9:30am-Conf. Call with Sharon Paynter (ECU); 10am-Ferry to Ocracoke; 11am conference call with Jed Dixon
<b>26</b>	11am-Call into Passenger Ferry meeting to provide update; 1:30-met with Jerry Cahoon re: Ocracoke Generator
<b>27</b>	Met with Darlene Styron (re: derelict boats on Ocracoke)
<b>28</b>	
<b>29</b>	9:30am-Ferry to SQ; 3pm-Ferry meeting; 5:30pm-Ocracoke Waterways Commission meeting
<b>30</b>	All Day -Mattamuskeet Watershed meeting at SQ Wildlife Refuge
<b>31</b>	8am-10am-Met with Jay Golden, Sharon Paynter and NCWRC at ECU; Drive to Winston-Salem to attend NCCCMA City and County Manager's Meeting; 6pm-8pm-Dinner with the Albemarle Commission



**Hyde County Board of Commissioners  
AGENDA ITEM SUMMARY SHEET**

**Meeting Date:** February 5, 2018  
**Presenter:** Citizens  
**Attachment:** No

**ITEM TITLE:** PUBLIC COMMENTS

**SUMMARY:** The public is invited to use this time to make comments to the County Commissioners on items discussed during this meeting and/or matters not discussed earlier in the meeting.

**RECOMMEND:** Receive comments.

**Hyde County Board of Commissioners**  
**AGENDA ITEM SUMMARY SHEET**

**Meeting Date:** February 5, 2018  
**Presenter:** Board of Commissioners

**ITEM TITLE:** CLOSED SESSION

**SUMMARY:** The County Manager may request entering Closed Session  
in accordance with NCGS143A-318.11 (a)

- 1) To prevent the disclosure of information that is privileged or confidential pursuant to the law.
- 2) To prevent the premature disclosure of an honorary award.
- 3) To consult with an attorney employed or retained by the public body in order to preserve the attorney client privilege.
- 4) To discuss matters relating to the location or expansion of industries or other businesses.
- 5) To establish or instruct the public body's staff or agent in negotiating the price or terms of a contract for the acquisition of real property by purchase; or compensation and terms of an employment contract.
- 6) To consider the qualifications, competence, performance, character, fitness, conditions of appointment, or conditions of initial employment of an individual public officer or employee or prospective public officer or employee.
- 7) To plan, conduct, or hear reports concerning investigations of alleged criminal misconduct.
- 8) To formulate plans by a local board of education relating to emergency response to incidents of school violence.
- 9) To discuss and take action regarding plans to protect public safety.

**RECOMMEND:** Enter into Closed Session if required.

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Motion Made By: <input type="checkbox"/> Earl Pugh, Jr. (Enter) <input type="checkbox"/> Barry Swindell <input type="checkbox"/> Dick Tunnell <input type="checkbox"/> Ben Simmons <input type="checkbox"/> Tom Pahl	Motion Seconded By: <input type="checkbox"/> Earl Pugh, Jr. <input type="checkbox"/> Barry Swindell <input type="checkbox"/> Dick Tunnell <input type="checkbox"/> Ben Simmons <input type="checkbox"/> Tom Pahl	Vote: <input type="checkbox"/> Earl Pugh, Jr. <input type="checkbox"/> Barry Swindell <input type="checkbox"/> Dick Tunnell <input type="checkbox"/> Ben Simmons <input type="checkbox"/> Tom Pahl
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Motion Made By: <input type="checkbox"/> Earl Pugh, Jr. (Exit) <input type="checkbox"/> Barry Swindell <input type="checkbox"/> Dick Tunnell <input type="checkbox"/> Ben Simmons <input type="checkbox"/> Tom Pahl	Motion Seconded By: <input type="checkbox"/> Earl Pugh, Jr. <input type="checkbox"/> Barry Swindell <input type="checkbox"/> Dick Tunnell <input type="checkbox"/> Ben Simmons <input type="checkbox"/> Tom Pahl	Vote: <input type="checkbox"/> Earl Pugh, Jr. <input type="checkbox"/> Barry Swindell <input type="checkbox"/> Dick Tunnell <input type="checkbox"/> Ben Simmons <input type="checkbox"/> Tom Pahl
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Action Taken:

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Motion Made By: <input type="checkbox"/> Earl Pugh, Jr. <input type="checkbox"/> Barry Swindell <input type="checkbox"/> Dick Tunnell <input type="checkbox"/> Ben Simmons <input type="checkbox"/> Tom Pahl	Motion Seconded By: <input type="checkbox"/> Earl Pugh, Jr. <input type="checkbox"/> Barry Swindell <input type="checkbox"/> Dick Tunnell <input type="checkbox"/> Ben Simmons <input type="checkbox"/> Tom Pahl	Vote: <input type="checkbox"/> Earl Pugh, Jr. <input type="checkbox"/> Barry Swindell <input type="checkbox"/> Dick Tunnell <input type="checkbox"/> Ben Simmons <input type="checkbox"/> Tom Pahl
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# **Department Reports**

**NORTH CAROLINA**  
**HYDE COUNTY**  
**HYDE COUNTY BOARD OF COMMISSIONERS**

From: Linda M. Basnight Tax Administrator

This is to report all tax collections by the Hyde County Tax Office Employees during the  
month of January 2018 \_

**CURRENT TAX**

<b>DEPOSITS</b>	<b>COUNTY WIDE</b>	<b>MOSQUITO TAX</b>	<b>SOLID WASTE</b>	<b>WEST QUARTER</b>	<b>INTEREST</b>
\$1,225,783.05	\$1,203,760.33	\$6,400.75	\$0.00 Res \$0.00 Comm	\$9,262.53	\$1,911.74
<b>2017 SQWS</b>					
\$ 4,447.70					

**CURRENT DMV**

<b>DEPOSITS</b>	<b>COUNTY WIDE</b>	<b>MOSQUITO TAX</b>	<b>INTEREST</b>
\$0.00	\$0.00	\$0.00	\$0.00

**DELINQUENT DMV**

2016	COUNTY WIDE	\$0.00
	MOSQUITO	\$0.00
2015	COUNTY WIDE	\$0.00
	MOSQUITO	\$0.00
2014	COUNTY WIDE	\$0.00
	MOSQUITO	\$0.00
2013	COUNTY WIDE	\$0.00
	MOSQUITO	\$0.00
2012	COUNTY WIDE	\$0.00
	MOSQUITO	\$0.00
2011	COUNTY WIDE	\$0.00
	MOSQUITO	\$0.00
		\$0.00
2010	COUNTY WIDE	\$0.00
	MOSQUITO	\$0.00
2009	COUNTY WIDE	\$0.00
	MOSQUITO	\$0.00
2008	COUNTY WIDE	\$0.00
	MOSQUITO	\$0.00
2007	COUNTY WIDE	\$0.00
	MOSQUITO	\$0.00
2006	COUNTY WIDE	\$0.00
	MOSQUITO	\$0.00
2005	COUNTY WIDE	\$0.00

MOSQUITO \$0.00

\$0.00

INTEREST \$0.00  
\$0.00  
\$0.00

**DELINQUENT TAX**

2016	\$3,162.36
2015	\$1,081.61
2014	\$337.30
2013	\$740.06
2012	\$392.97
2011	\$196.52
2010	\$0.00
2009	\$0.00
2008	\$0.00
2007	\$79.20
2006	\$0.00
2005	\$79.46
2004	\$0.00
SQWS	\$194.94
MOSQUITO TAX	\$39.60
SOLID WASTE RES	\$46.39
SOLID WASTE COMM	\$0.00
INTEREST	\$1,893.90
WEST/QUARTER	\$0.00
LEGAL FEES	
	\$8,244.31

**2018 PREPAYMENTS**

January	2	\$1,385.02
"	2	\$1.85
"	2	\$4,712.37
"	9	\$3,995.27
January	10	\$7,886.45
January	10	\$157.65
January	10	\$61.73
January	11	\$304.37
January	12	\$504.30
January	17	\$25.30
January	23	\$18.09
January	25	\$4.79
January	30	\$125.00

\$19,182.19

**Overpayments/refunds**

Allen	170.67
Pungo	\$ 252.58
Glass	\$3,590.78
Andsom	199.93
	\$4,213.95

Respectfully Submitted

February 5, 2018  
*Linda M Basnight*  
Tax Administrator

Chairman of Commissioners



	2017		2018	
	<u>Mainland</u>	<u>Ocracoke</u>	<u>Mainland</u>	<u>Ocracoke</u>
No. Permits Issued				
Residential:	1	2	0	0
Commercial:	0	1	0	0
Other:	16	14	12	14

	<u>Mainland</u>	<u>Ocracoke</u>	<u>Mainland</u>	<u>Ocracoke</u>
<u>Inspections</u>				
Site Visits	7	12	3	5 Site Visits
Investigations	10	6	1	0 Investigations
Inspections	20	10	15	11 Inspections
Conferences	2	4	0	4 Conferences
ODO/Plan Reviews	11	0	1	1 ODO/Plan Reviews
School				School
ODO Meeting		1		ODO Meeting

Fees Collected from 01/2013 to 12/2013	\$ 32,158.57	01/2014 to 12/2014	\$ 38,400.03	01/2015 to 12/2015	\$ 26,000.00	01/2016 to 12/2016	\$ 43,665.30
Fees Collected from 01/01/17 to 12/31/17	\$ 20,944.48	01/01/2018 to 06/30/2018	\$ 10,275.63				
Fees Collected this Month	\$ 3,788.43			County Projection for 2015/2016			

				Over/Under
Building Permit Fees Collected	New Residential/Commercial Construction			
	Renovations, Docks, Bulkhead, etc	\$ 12,000.00	\$ 23,246.66	\$ (11,246.66)
Inspection Fees Collected	Electrical, HVAC, Plumbing, insulation	\$ 20,000.00	\$ 17,445.65	\$ 2,554.35
Penalties Collected		\$ 1,000.00	\$ 685.00	\$ 315.00

## Human Resources Department Report – January 2018

- Verified information for vacation/sick leave for employees
- Completed monthly payroll
- Compiled and completed the quarterly payroll reports (941, NC-5Q, ESC)
- Balanced, processed and distributed W-2's to employees, IRS and NC DOR
- Processed employee 1095-C's (Affordable Care Act reporting)
- Processed form 1094-C for IRS
- Completed and processed monthly vouchers to pay employees' insurances, tax garnishments, child support payments, retirement, etc.
- Daily Tasks - Assisted employees as necessary concerning hours worked, salary, insurance, benefits, retirement, deposit changes, etc.
- Viewed "What Employers Need to Know for 2018 Legislative Updates" webinar
- Completed and posted the OSHA form 300A (Annual Worker's Compensation Report)
- Participated in NCHIP group discussion with Gallagher representatives concerning medical insurance
- Generated the Human Resources employee newsletter
- Provided support for one FLMA issue
- Generated one new Workers Compensation claim

Respectively submitted,

*Tammy Blake*

Hyde County DSS Programs  
Month of December 2017

	Active Cases	Applications Processed	Reviews/Redetermination	Other Changes
<b>Income Maintenance Programs</b>				
Medicaid	1277	20	54	
Long Term Care MAA & MAD	36			
Food Stamps	433	24	36	13
Work First	10	1	0	
<b>Total</b>	<b>1,756</b>	<b>45</b>	<b>90</b>	<b>13</b>
<b>Medicaid Transportation Program</b>	Transported	Gas	Vouchers	Active Cases
Medicaid	27	64	2	291
Dialysis	1	1	0	0
Title III	1	18	0	55
<b>Total</b>	<b>29</b>	<b>83</b>	<b>2</b>	<b>346</b>
<b>Child Protected Services</b>	Reports	Ongoing	Unsubstantiated	Screened out
	2	N/R	N/R	0
				Referred to Law N/R
<b>Adult Services (Ongoing)</b>	Active CAP Cases	SA In Home		
	12	4		
<b>Crisis Intervention</b>	Applications Taken	Approved	Denied	
	15	15	0	
<b>Medication Assistance</b>	Applications Taken		Denied	
	0		0	
<b>Daycare Services</b>	In County	Ocracoke	out of county	
Cases	2	0	1	
Children	4	0	2	

Reviews/Redetermination processed monthly  
Cap cases have daily, weekly and monthly contacts  
Reviews done every six months

Hyde County DSS Programs  
Month of December 2017

	Requested	Approved	Denied	Assistance from other Sources
Fishing License				
Christmas Cheer	32	28		4 Families (10 Children)
LIEAP	124	106	11	

Reviews/Redetermination processed monthly  
Cap cases have daily, weekly and monthly contacts  
Reviews done every six months



**MATTAMUSKEET SENIOR CENTER****Manager's Monthly Report****January, 2018**

Participants on Meals-On-Wheels	Swan Quarter	Fairfield	Engelhard	Matt. Village	Ocracoke	TOTAL
	8	3	9	2	7	29
Total Meals-on-Wheels Served	435					
Congregate Meals Served	169					
Participants served for Congregate	18					
Attendance to center for activities, (crafts, exercise, meals, meetings, etc.)	213					

## Hyde County Health Department

P.O. Box 100  
1151 Main Street  
Swan Quarter, N.C. 27885

Phone (252) 926-4399  
Fax (252) 926-0021



*From the Lodge to the Lighthouse  
We're striving for a healthier Hyde*

*Luana C. Gibbs, RN  
Interim Health Director*

### Hyde County Substance Awareness Task Force Report as of 1/31/2018

Accomplishments to Date	Plans/Goals for future
Task Force created	Writing Kate B Reynolds grant for Licensed Clinic Social Worker and Navigator to develop Telemedicine Mental Health/Substance Abuse Program. Grant app is for \$112,500 requesting county to share cost of \$37,500 for a max \$150,000. Not budgeted until FY 2018-19 Grant due 2/14/18
Leadership Forum held in July	Write NC Blue Cross Blue Shield grant as ancillary to the KBR grant.
List of Treatment Resources developed - August	"Operation Prevention" being implemented in Hyde County School system – curriculum for grades 3 – 12 for remainder of this year. Next school year to address K-12
Community Forums held – September & October	Media Campaign – social media, mailers by any county department, PSAs
Partnership developed with Hyde County Schools	Host a "mock bedroom" presentation @ school on "report card day."
Medication Take Back Events (Mainland & Ocracoke) - October	Offer County owned buildings for recreational outlets for adults (gyms for basketball)
2017-2018 Injury-Free NC Academy - Opioid Overdose Prevention – October & February	Implement a Needle exchange program <ul style="list-style-type: none"> <li>• Health Department</li> <li>• EMS services pilot program including Naloxone distribution</li> </ul>
Substance Awareness/Drug Free Hyde website is in production	Form Social support groups through churches for providing positive environment for people in recovery
Met with Kate B Reynolds representative Adam Linker regarding grant funding	Continue distribution of Naloxone
	Solicit resources from Trillium, our LME

## Public Health Monthly Summary Report – December 2017

CLINICAL SERVICES	Current Month	Year To Date
Family Planning	13	103
Maternal Health	2	16
Adult Health: Wellness/Primary Care/Chronic Disease/Telemedicine	33	212
BCCCP	1	13
Immunizations	21	108
Seasonal Flu Shots/Flu Mists		
Adults	5	77
Children	21	32
STD Treatments	4	18
Communicable Disease Cases/Investigations	0	3
TB Treatments (Latent) & Skin Tests	4	17
Child Health (Wellness)	2	63
Child Health (Sick Care)	6	62
Rabies Treatments/Investigations**	1	5
Dental Varnishing	1	8
Lab Services	14	139
<b>WIC (Women, Infant &amp; Child Nutrition Assistance)</b>		
WIC – Mainland	0	0
Certifications	4	57
Mid-Certification Assessments	3	19
Pick-ups	8	66
Vendor Trainings	0	0
WIC – Ocracoke (Quarterly)		
Certifications	2	2
Mid-Certification Assessments	0	0
Pick-ups	9	9
Vendor Trainings	0	0
<b>PREGNANCY/EARLY CHILDHOOD SERVICES</b>		
<b>Pregnancy Care Management (for healthy pregnancies and births)</b>		
Current Case Load	M 6, I 0, p 0	////////////////
Contacts this Month	51	////////////////
Attempts (No Contact)	7	////////////////
<b>Care Coordination for Children (for healthy children 0-5 years)</b>		
Current Case Load	h 0, m 2, I 0, p 4	////////////////
Contacts this Month	103	////////////////
Attempts (No Contact)	22	////////////////
<b>MEDICATION ASSISTANCE PROGRAM</b>		
New Patients Enrolled	0	////////////////
Active Patients Served	64	////////////////
New Requests	3	////////////////
Medications Requested	3	////////////////
Medications Received	2	////////////////
Medications Delivered	2	////////////////
<b>ENVIRONMENTAL HEALTH</b>		
<b>Food and Lodging</b>		
F&L Inspections	8	39
F&L Visits	6	40
F&L Pre-Opening Visits	1	11

F&L Permits Issued	2	4
F&L Permits Suspended		
F&L Suspensions Lifted		
F&L Complaint Investigations		4
F&L Consults	7	92
General Sanitation		7
Vector Control		
Animal Control		
Health Education		
<b>On-Site Wastewater</b>		
Sites Visited/Evaluated	4	37
Improvement Permits Issued		10
Construction Authorizations		19
Other Authorizations		6
Consultative Contacts	12	202
Operation Permits Issued		3
Migrant Housing Inspections		
<b>On-Site Wells</b>		
Well Site Evaluated	2	3
Grouting Inspections		
Well Site Construction Visits		
Well Construction Permits Issued		
Well Certificate of Completion	1	1
Bacteriological Samples Collected		1
Other Sample Collected		
Well Consultative Contacts	4	7

#### **Foreign Interpreter/Outreach Worker**

##### **Outreach programs:**

##### **Home visits:**

##### **Phone calls:**

- I made 2 phone calls to inform the patients about appointments, test results, scheduling/rescheduling appointments and making appointments.

##### **Patients served this month:**

- I serve 16 patients this month with translations and interpretations.

##### **Translations:**

- I translate documents and flyers for the nurses, supervisor and the front desk.

##### **Letters sent:**

##### **Community work:**

- Request for transportation: 1

##### **Office work:**

- I have been helping by covering the front desk when is needed, help the accountant clerk with statements and filing patient encounters.

#### **Physical Activity & Nutrition Programming:**

- KBR funds:
  - Carryover into a Year 4 (July 2017 – June 2018)
  - Supporting start-up costs for Hyde County Youth Athletics and KidShape programming on Ocracoke
- Vidant funds:
  - Free Piyo classes to be offered at start of new year
    - Childcare will now be provided to participants



**Prescription Drug Abuse Prevention:**

- Drug drop boxes have been installed in both sheriff's offices
- HCHD dispensing Naloxone to those who use opioids or their family members
- An Opioid Leadership Forum was created in July
  - This group is made up various community and regional agencies, as well as community members
  - Community meetings in different townships began in September and conclude this month
- Prescription Take Back Events took place on Ocracoke on 10/27 and in Swan Quarter on 10/28

**Other**

- HCHD has decided to join the Regional Community Health Assessment process in 2018
- Offering Know It, Control It beginning this month
  - Know It, Control It is a new hypertension management program which assists pre-hypertensive and hypertensive patients in changing their lifestyles and controlling their blood pressure

**Grants**

- Ribbon of Hope (GlaxoSmithKline Foundation)
  - Application submitted in October, on behalf of Project DIRECT Legacy, to fund chronic disease prevention and management strategies
  - Notification in Spring
- Vidant Community Benefits Grant Program
  - Letters of Intent submitted in December for both PDL & HCHD
  - Applications due in April
- Kate B. Reynolds Charitable Trust
  - Applications due in February
  - Looking to apply for funding to support licensed clinical social worker position in order to offer mental health and substance abuse counseling services in-house

J. W. Spencer, Chairman

Darren Armstrong, Vice-Chairman

Earl O'Neal, Secretary/Treasurer

Daren Hubers, Member

Chad Spencer, Member



Hyde Government Center, Suite #131, Swan Quarter, NC 27885

252-926-4195

Debbie Cahoon, District Administrator

Vacant, District Resource Specialist

Amy Halka, NRCS District Conservationist

Anthony Hester, NRCS Engineering Technician

## CONSERVATION NEWS

Promoting the wise use of our natural resources through implementing best management practices

February 2018



**Ag Carolina**  
**FARM CREDIT**

AgCarolina Farm Credit announces \$33,915 in grants have been extended to eleven organizations through their corporate-giving program, the Fund for Rural North Carolina. **Raleigh, NC** - AgCarolina Farm Credit announces \$33,915 in grants have been extended to eleven organizations through their corporate-giving program, the Fund for Rural North Carolina. The grants will aid recipients in carrying out programs specifically benefiting farmers and rural residents in eastern North Carolina.

Grants up to \$5,000 per organization were awarded at a reception held at Rose Hill Plantation in Nashville, NC in one of the four focus areas of Education, Environment, Technology, or Quality of Rural Life to the following organizations:

Hyde Soil & Water Conservation District – HYDE (Helping Youth Discover Everyday) Enviroscape will enable students to learn about importance of water quality and reducing sediment runoff.

Association CEO Dave Corum states, "The Fund for Rural North Carolina has awarded over \$379,000 in grant funds to benefit the rural and agricultural communities of the AgCarolina Farm Credit service area since 2005. AgCarolina is committed to partnering with organizations to enhance the quality of life and opportunities for rural residents of eastern North Carolina."

### HYDE SWCD BEAVER MANGEMENT PROGRAM



The Hyde SWCD became aware of a beaver problem located at Rose Canal that impeded water flow through a tile running under NC Hwy 264. Hyde SWCD provided assistance to an area farmer/trapper to eradicate the problem. To date 4 beaver have been successfully trapped and NCDOT has removed the debris created by the beavers in the tile and therefore improved drain-



ACSP Allocation \$38,129.00

AGWRAP Allocation \$7,500.00

All Cost Share Funds

Encumbered

- 3 Cover Crop
- 2 Land Smoothing
- 1 Water Control Structure
- 1 AgWrap - Well



Hyde SWCD has been allocated a total of \$966,251.00 in grant funding to conduct vegetative debris and sediment removal and stream restoration work in the stream reaches that were included in 3 phases of applications made to the NC Division of Soil & Water Conservation within the District boundaries. Outfall Canal and Rose Bay Canal removal of stream debris is now complete.





**Project Sponsors**  
 NC Agriculture Development &  
 Farmland Preservation Trust Fund  
 NC Tobacco Trust Fund Commission  
 Farm Credit Associations of NC  
 Smithfield Foods  
 Bayer CropScience  
 Monsanto  
 NC Soil Science Society  
 NC Department of Agriculture &  
 Consumer Services

## **The Middle Creek Classroom Project Rainfall Simulator Training**

**By Conservation  
 Demonstrations**

**9:30AM to 3:30PM**

**Nov 28 – Waynesville**

**Nov 29 – Pittsboro**

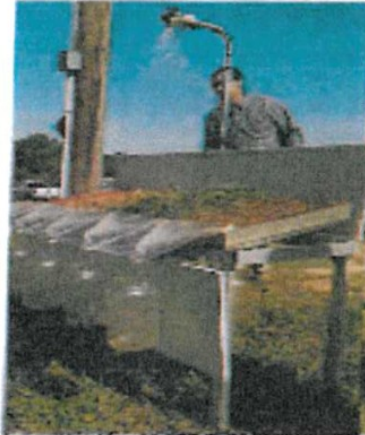
**Nov 30 – Greenville**

**Register at**

**[www.ncsoilwater.org](http://www.ncsoilwater.org)**

*Lunch is provided, no registration fee*

**Training Sponsor  
 Duke Energy**



**Hyde SWCD District Staff along with Area 5  
 Staff participated in a Rain –Simulator  
 Training offered in Greenville on November  
 30th 2017**